

UNIVERSITY OF DELHI

The agenda item to be placed before the meeting of Executive Council dated August 17, 2019 for approval as follows:

Examination Activities under Semester Scheme of CBCS structure applicable to NCWEB for undergraduate w.e.f. 2019-20 as follows:

After the introduction of Semester System under the CBCS scheme to NCWEB for undergraduate students, the Semester Examination shall be conducted at par with the regular students and all Teaching Centres of NCWEB shall be the examination centre for the students of NCWEB.

The datesheet for the Semester Examination of undergraduate students of NCWEB shall be released by the Examination wing as per the practice of Annual Examinations.

The notifications for schedule of Examinations and filing of Examination forms for semester students of NCWEB shall be at par with the regular semester students.

Examination Activities under Semester Scheme of CBCS structure applicable to SOL for undergraduate w.e.f. 2019-20 as follows:

The Academic Council and Executive Council of the University of Delhi vide Resolution No. 22.12 dated 17-07-2016 and Resolution No.43 (XIII) on 28-02-2017/07-03-2017 respectively have approved for the delegation

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of the Conduct and result processing of the undergraduate examination to the School of Open Learning (SOL).

As per the Executive Council Resolution dated 20-07-2019, the Semester System under CBCS Structure for all undergraduate programmes has been approved for School of Open Learning and Non-Collegiate Women's Education Board (NCWEB).

Following arrangement shall be applicable for examination w.e.f. 2019-20 (First Batch) under Semester Scheme to SOL as follows:

- i) The semester examinations for all three undergraduate honors programmes available in SOL shall be conducted along with regular examinations as per the existing practice for conducting the examination of SOL in Annual mode. The schedule of examinations shall be at par with the regular examinations so that additional workload for preparing the question papers can be avoided.

The evaluation for honors courses of SOL shall be undertaken by the Central Evaluation Centres made by examination wing for Regular mode of Examinations as per the existing practice at present since the number in the honors stream in SOL is limited.

- ii) To conduct the non-honors Semester Examination of all undergraduate programme shall be the responsibility of SOL. Accordingly, following duties are delegated to SOL:

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- a) All Learner Support Centre (LSC) shall be Examination Centre to conduct the semester examinations as per odd and even examination calendar and as per requirement to accommodate admitted students the required number of LSC should be engaged.

There should be a duly signed MoU between both the parties, i.e., SOL and LSC (Constituent Colleges, Teaching Departments, and Faculties of University of Delhi) to agree for both conducting Learning and Examination.

- b) Datesheet shall be prepared by Examination Wing after the discussion with SOL keeping following parameters for final action:
- i) Examination shall immediately start after the dispersal of classes during Odd and Even Semesters as per Academic calendar of University of Delhi.
 - ii) Sundays, as per requirement shall be utilized to conduct examination.
 - iii) As per requirement, immediately after the conclusion of the Regular Semester Examination, the Semester Examination of SOL shall continue during both Odd and Even Semester Examinations.
 - iv) Tentative Calendar for one-year Semester Examinations, i.e., both Odd and Even Semester Examinations, should be communicated to all LSC in advance.

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- c) All confidential list and examination materials shall be dispatched to all SOL examination centres by SOL in coordination with Examination Wing. All stationary including answer sheets shall be provided by Central Store of University of Delhi to SOL to supply to all examination centres as per requirement.
 - d) Audit of Examination activities related with Conduct shall continue to be governed by Academic Council Resolution No. 46 of the year 1980.
 - e) Discipline of Examination shall continue to be governed through Ordinance X of University of Delhi.
- iii) Three Centres, i.e. Campus of Open Learning, School of Open Learning, Main Campus and School of Open Learning, South Delhi Campus should be engaged for Central Evaluation Centre (CEC). All rules and guidelines of CEC of examination wing University of Delhi shall be applicable to these Central Evaluation Centres of SOL. These centres shall be dedicated to undertake the responsibility for evaluation of all non-honors programmes of SOL.
- iv) Processing of the Result of programmes of SOL shall be undertaken by the Vendors engaged by University of Delhi after following the due process. The Technical Staff of SOL shall assist in the processing of the result. For this purpose, a safe Dashboard shall be provided to all CECs for data entry as per procedure of

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Examination Wing. An officer not below the rank of Deputy Registrar at SOL should be assigned the responsibility to supervise all examination activities of SOL.

- v) After the successful completion of the First Semester Examination, effort should be made to develop a third examination branch on the line of South Delhi Campus examination branch under the Campus of Open Learning (COL) under the Dean Examination, University of Delhi to undertake the responsibility of Examination of SOL. This branch shall be located at Campus of Open Learning, Keshav Puram.

Other Activities to be undertaken by SOL :

- I. A question bank based on approved and applicable syllabus for SOL as mandated by ODL-2017 should be developed and to be used for setting theory examination question papers (ODL Regulations 2017, page-48) after adopting due process in this regard.
- II. A system through software should be developed by SOL to audit all examination activities, including identification of candidates appearing for examination, result verification, etc.

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- III. The duration and session of Semester Examinations for the students of SOL shall be at par with the regular undergraduate students of University of Delhi.
- IV. The SOL shall develop a system in place to deal with the grievances of students related with pre examination and post examination processes based on the data maintained by SOL itself.
- V. All information related with examination along with datesheet, admission ticket, statement of marks and corrections undertaken on any documents of students should be uploaded on dashboard of students followed by SMS alerts and Email, whichever is available by the SOL.
- VI. Procedure to obtain the photocopy of evaluated answer scripts after the declaration of results should be specified with broader notice to stakeholders by SOL, duly hosted on the official website of SOL and University of Delhi with all information, including chargeable fees, procedures, etc. on the line of the University of Delhi.
- VII. Any change in the Examination Scheme, duration, session for undergraduate scheme shall be automatically applicable to the students of SOL and NCWEB.

Here it is resolved that the affiliated / constituent colleges of University of Delhi shall be designated as Learner Support Centre by the SOL after the mutual agreement to hold the classes/ counselling for the

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undergraduate students of School Of Open Learning and to conduct examination as per the calendar issued by School of Open Learning. The calendar related with Conduct of Odd and Even Semester Examinations of SOL shall only be released after the consent of Examination Wing, University of Delhi. All affiliated/ constituent colleges of University of Delhi shall provide the space and logistics to conduct the examination for the undergraduate students of SOL subject to availability of space. University Examinations, including NCWEB and SOL shall be conducted by the colleges/ departments/ faculties as per the calendar issued by the University of Delhi.

Sd/-

(Prof. Ramesh C. Bhardwaj)
OSD, School of Open Learning

Sd/-

(Dr. Geeta Bhatt)
Oftg. Director, NCWEB

Sd/-

(Prof. Rajeev Gupta)
Chairman, NCWEB

Sd/-

(Prof. C.S. Dubey)
Chairman GB-SOL