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UNIVERSITY OF DELHI

MINUTES

A meeting of the committee constituted by the Vice-Chancellor to discuss and to formulate the admission modalities for newly introduced B.Voc. Programme in the Colleges of the University was held on 24.08.2016 at 11.00 a.m. and 30.08.2016 at 3.00 p.m. in the room of Dean Student's Welfare, University of Delhi, Delhi.

The following members were present in the meeting held on 24.08.2016:

1. Prof. J.M.Khurana, Dean Students Welfare - Convenor
2. Sr. Rosily Sm, Principal, Jesus & Mary College
3. Dr. Inder Jeet, Principal, College of Vocational Studies
4. Dr. Anula Maurya, Principal, Kalindi College
5. Dr. K.Latha, Ramanujan College
6. Dr. Amrita Bajaj ,Deputy Dean Students Welfare
7. Dr. Rohan Rai ,Deputy Registrar (Academic)
8. Dr. Pradeep Kumar ,Asstt. Registrar (Colleges) - Secretary

Special Invitees

1. Dr. Nikhil Kumar,Ramanujan College, Nodal Officer, B.Voc. Programme
2. Dr. Sudhir K. Rinten,Maharaja Agrasen College, Nodal Officer, B.Voc. Programme
3. Dr. Pankaj Kumar,Kalindi College, Nodal Officer, B.Voc. Programme
4. Dr. Sunita Narain,Jesus & Mary College, Nodal Officer, B.Voc. Programme
5. Dr. Gurpreet Singh Tuteja, Deputy Dean Students Welfare

The following members were present in the meeting held on 30.08.2016:

1. Prof. J.M.Khurana, Dean Students Welfare - Convenor
2. Dr. S.P.Aggarwal, Principal, Ramanujan College
3. Sr. Rosily T.L., Principal, Jesus & Mary College
4. Dr. Inder Jeet, Principal, College of Vocational Studies
5. Dr. K.Latha, Ramanujan College
6. Dr. Amrita Bajaj ,Deputy Dean Students Welfare
7. Dr. Rohan Rai ,Deputy Registrar (Academic)
8. Dr. Pradeep Kumar ,Asstt. Registrar (Colleges) - Secretary

Special Invitees

1. Dr. Sudhir K. Rinten,Maharaja Agrasen College, Nodal Officer, B.Voc. Programme
2. Dr. Pankaj Kumar,Kalindi College, Nodal Officer, B.Voc. Programme
3. Dr. Sunita Narain,Jesus & Mary College, Nodal Officer, B.Voc. Programme
4. Dr. Molly. K.A., Nodal Officer, Jesus & Mary College
5. Dr. Gurpreet Singh Tuteja, Deputy Dean Students Welfare

The committee discussed the admission process for new B.Voc courses and Advanced Diploma course in following colleges/courses.

Name of College	Degree	Name of Courses
Kalindi College	B.Voc.	1. Printing Technology 2. Web Designing
Ramanujan College	B.Voc.**	1. Banking and Financial Services and Insurance (Banking Operations) 2. IT/ITes (Software Development)
Jesus & Mary College	B.Voc.	1. Health Care Management 2. Retail Management and IT
Maharaja Agrasen College	Advance a	TV Programmes and News production

** It was informed by the Noda   /oc. Programme, Ramanujan College that the College has been sanctioned B.Vo   Development and B.Voc. in Banking

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Operations but inadvertently the course titles for these programmes have been approved as B.Voc. Banking and Financial Services & Insurance and B.Voc. IT/ITes, respectively. The committee decided that required administrative procedure has to be followed for rectification of these course titles, since these titles have already been approved the Academic Council.

1. The committee was informed that there are 50 seats in each course. The committee decided that there will be reservation for OBC/SC/ST categories, as per the guidelines of Government of India in this regard (50% seats are reserved for Christian Community in Jesus & Mary College). The committee proposed that supernumerary seats for PwD (5%), Kashmiri Migrants (5%) and CW (5%) may be filled in addition to existing 50 seats. There shall be no supernumerary seats for any other category.

2. The colleges will enter the number of seats course-wise and category-wise. The fee for each course category-wise will also be entered by the college on the university portal.

3. The committee decided that the minimum eligibility for admission to all B. Voc Courses & Advanced Diploma Course will be 40% marks in 10+2 or equivalent examinations.

4. The registration of candidates for these courses will be online and the registration fee will be Rs. 100/- for General/OBC and Rs. 50/- for SC/ST/PwD. There will be no additional registration fee for Kashmiri Migrants and CW candidates.

5. Basis of selection ('Best Four')

(a) One language (English or Hindi) (Core/Elective/Functional)
(b) Any three elective subjects (There will be no *pro rata* conversion of marks for subjects having any practical component)
(c) Related Vocational subjects may be treated as elective and treated at par with other elective subjects. 2% Advantage will be given to those who have passed related vocational subject and is included in 'Best four'. Additional advantage of 1% may be given if candidate has studied more than one related vocational subject and includes in 'Best Four'.

6. There shall be no 'Additional Eligibility Criterion' for any category in any college/course.

7. (i) The committee decided that after the registration is over, the data will be provided to the colleges. The Colleges will notify the merit list on the university website as well as college website and carry out the document verification/ counselling on the basis of merit. After due verification of the documents, admission will be approved by the Principal and the candidates will be required to pay the fee online on the university portal.

   (ii) In case, the marks of the candidates are same in 'Best Four' and number of seats is limited, then aggregate of the qualifying examination will be considered. In case, the aggregate of marks are same, then marks of language (English/Hindi) shall be considered.

8. The colleges may constitute an Admiss. Committee consisting of at least three members to assist in the admission proce
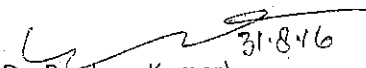
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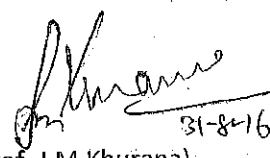दिल्ली विश्वविद्यालय
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9. The committee proposed the following tentative schedule for admission to these courses:

Online Registration of candidates on DU Portal	Saturday, September 3, 2016 To Saturday, September 10, 2016	10.00 a.m. 6.00 p.m.
Notification of First Merit list by the colleges	Wednesday, September 14, 2016	5.00 p.m.
Admissions after verification of documents/ counselling	Thursday, September 15, 2016 to Friday, September 16, 2016	9.30 a.m. to 2.00 p.m.
Notification of Second Merit list by the colleges	Saturday, September 17, 2016	5.00 p.m.
Admissions after verification of documents/ counselling	Monday, September 19, 2016 and Thursday September 20, 2016 Tuesday	9.30 a.m. to 2.00 p.m.*

*If seats still remain vacant, these may be notified on September 21, 2016 and admissions may be done on September 22 and 23, 2016

10. The committee proposed that the classes for these courses may begin from September 21, 2016 in light of the above proposed schedule.

11. The committee proposed that a new academic calendar attached herewith (Annexure-I) may be followed for these courses. The vacations may be curtailed and even Saturdays may be utilised to complete semester in time.

12. It was reiterated that the grievance committee formed by the college(s) will look after the grievances related to B.Voc admissions also.

13. The committee proposed September 23, 2016 (Friday) as the last date of admission for B.Voc. courses. If a student applies for withdrawal of admission upto September 20, 2016, full fee to be refunded after deduction of Rs. 1000/-. When a student applies for withdrawal of admission on September 21 to September 23, 2016, no fee will be refunded.

14. The committee proposed that the colleges may organise Open Days during registration period so as to give wider publicity to the courses.

15. The committee decided that the fee for B.Voc courses should not exceed the fee for regular B.A./B.Com. programme courses in the respective colleges.

16. All the by-laws/rules and regulations relating to other regular courses being run in the colleges would apply to these courses also.

17. It was decided that there should be no limit on the number of courses for which a candidate can apply in a single undergraduate online admission registration form.

18. The college is free to publish its own prospectus which may provide information regarding the college, courses offered and the number of seats in each course, fee structure.

31-8-16
(Dr. Pardeep Kumar)
Secretary

31-8-16
(Prof. J.M.Khurana)
Convenor

PY/G VC may please accord approval.
J.M. Khurana

Vice-chancellor

Annexxure I

Proposed Academic Calender for B. Voc/Advanced Diploma Course

SEMESTER I/III/V/VII	
Classes Begin	21st September, 2016
Dispersal of Classes, Preparation leave and Practical Examinations begin	6th January, 2017 (Friday)
Theory Examinations begin	11th January, 2017 (Wednesday)
SEMESTER II/IV/VI/VIII	
Classes Begin	16th January, 2017 (Monday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	4th May, 2017 (Thursday)
Theory Examinations begin	12th May, 2017 (Friday)
Summer Vacation	20th May, 2017 (Saturday) to 19th July, 2017

Note: Number of days in Odd Semester   90 days.
Number of days in Even Semester   90 days.

अधिष्ठाता, छात्र कल्याण
DEAN, STUDENTS' WELFARE
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