

Delhi University Community Radio

Consultant/DUCR/ IADMIN-G/PMC/MEETING/2015

08th June, 2015

Sub:- Minutes of the Programme Management Committee Meeting held on 02/06/2015

1. The meeting of the Programme Management committee, was held on 02/06/2015 at 4 p.m. in the office of Dean of Colleges (Ref. Notice No. DAAP-1903, 22/05/ 2015).

2. Following officials attended the meeting.

S.No	Name	Designation
1	Prof. Malashri Lal	Dean of Colleges & Chairperson Programme Management Committee (DUCR)
2	Prof. M.M. Chaturvedi	Director, Cluster Innovation Centre
3	Dr. Anju Gupta	Director, NCWEB
4	Dr. Jagbandhu Prasad	Nominee of Head, Department of Music
5	Dr. Madhusudhan	Deputy Dean Academic
6	Sh. R.K. Singh	Consultant, DUCR
7	Prof. J.P. Dubey	Special Invitee (Head, Department of Adult, Continuing Education & Extension)

Signed attendance sheet is placed on file.

3. Brief report about discussion on agenda points is as follows.

3.1 Brief report on the work conducted in Delhi University Community Radio

3.1.1. Members were informed about working of Delhi University Community Radio. A report about the same was also handed over to all the members present in the meeting. Copy of the report is attached.

3.2 Technical upgradation.

3.2.1. Technical information was updated. The Community Radio has been provided two nos. of 50 Watt FM Transmitter for Broadcasting. Out of these, the consultant informed that one is used at a time and the second one is kept as a stand by. At present only one transmitter is in working condition. The second transmitter has become defective and needs urgent replacement. Consultant was advised to submit a proposal for the purchase of new transmitter to higher authorities.

3.2.2. Further, the committee was told that the **Transmission Console** and **Recording Console** are giving frequent problems thus causing interruption in Broadcast. These Consoles also need replacement. Consultant was advised to put up a proposal for the same.

3.3 Internship Programme

3.3.1 Presently DUCR is managed by students of various colleges of Delhi University. These students join DUCR as interns. They work on a volunteer basis and not paid any remuneration. The consultant proposed that after successful completion of their internship, these students may be issued Certificate for the same. Consultant was advised to put up a proposal to higher authorities for the approval.

3.4 Future Plans

3.4.1. Prof. J.P. Dubey, Head, Department of Adult, Continuing Education & Extension attended the meeting as Special Invitee. Prof Dubey informed members that his department has submitted a proposal to start a three months course on Radio Broadcasting in collaboration with DUCR. The proposal was discussed in detail and found feasible. It will also help DUCR in running the radio station.

3.5 Any other Matter

3.5.1. Mr. R.K. Singh recused himself from this part of the meeting. The extension of the contract of Mr. R.K Singh Consultant, DUCR was considered and it was strongly recommended that the contract may be extended for a further period of 6 months w.e.f May 31, 2015. Members appreciated the efficient work undertaken by Mr. Singh at the DUCR.

4. The meeting ended with thanks to the chair.

Anjugupta
8-6-15.
Dr. Anju Gupta
Chairperson Sub-committee of DUCR &
Acting Director, NCWEB

Jagbandhu
08/06/2015
Dr. Jagbandhu Prasad
Nominee, Head, Department of Music

R.K. Singh
8.6.15
Sh. R.K. Singh
Consultant, DUCR

M.M. Chaturvedi
Prof. M.M. Chaturvedi
Director, Cluster Innovation Centre

Madhusudhan
8/6/15
Dr. Madhusudhan
Deputy Dean Academic Activities & Projects

J.P. Dubey
8/6/2015
Prof. J.P. Dubey
Special Invitee & Head, Dept of Adult Continuing
Education & Extension

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Dean of Colleges and
Chairperson, Programme Management Committee, DUCR