

दिल्ली विश्वाविद्यालय
UNIVERSITY OF DELHI

MINUTES

The Finance Committee (FC) met on Thursday, the 18th May, 2017 at 3:00 p.m. in the Vice-Chancellor Committee Room to consider the revision of rates of remuneration payable at different levels for conduct of examinations in the University of Delhi. The meeting was attended by the following:

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| Professor Yogesh Kumar Tyagi Vice-Chancellor | Chairman |
| Professor J. P. Khurana Pro-Vice Chancellor/Director, SDC | Member |
| Shri T. S Kripanidhi Treasurer | Convener |
| Sh. Subodh Kumar Ghildiyal Dy. Secretary (CU), MHRD | Member (Visitor's Nominee) |
| Sh. R. N. Vats | Member-Elected |
| Prof. Deyesh K. Sinha Dean of Colleges | Invitee |
| Prof. Vinay Gupta Dean, Examinations | Invitee |
| Shri Z. V. S. Prasad Finance Officer | Invitee |
| Professor T. K. Das Registrar | Secretary |

Shri Sukhbir Singh Sandhu, Jt. Secretary (CU & L), Smt. Darshana M. Dabral, Jt. Secretary and Financial Advisor, MHRD and Sh. Jitendra K. Tripathi, Joint Secretary, CU, UGC could not attend the meeting.

Sh. Subodh Kumar Ghildiyal, Dy. Secretary (CU), MHRD attended the meeting on behalf of Sh. Sukhbir Singh Sandhu, Jt. Secretary (CU & L) (HE), MHRD.

Shri Gaurav Anand, Assistant Registrar (Finance) -II and Shri Sharad Kumar Sant, Assistant Registrar (Finance) - I assisted the Committee in its deliberations.

At the outset, the Vice-Chancellor, Chairman of the Finance Committee, welcomed the members and invitees.

The agenda items were taken up one by one for consideration.

1. **CONFIRMATION OF MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 14th March, 2017**

- 1.1 Minutes of the Finance Committee meeting held on 14.3.2017 were circulated to all the members. After a brief discussion the minutes of the previous Finance Committee meeting held on 14th March, 2017 were confirmed.

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2. TO CONSIDER THE REVISION OF RATES OF REMUNERATION PAYABLE AT DIFFERENT LEVELS FOR CONDUCT OF EXAMINATIONS IN THE UNIVERSITY

2.1 The recommendations (at Appendix B) of the committee constituted by the Hon'ble Vice-Chancellor to consider the revision of rates of remuneration payable at different levels for conduct of Examinations in the University of Delhi along with the Annexures 1,2 and 3 were placed before the Finance Committee. The Dean (Examinations) briefed the Finance Committee on the existing and proposed rates of remuneration payable at different levels for conduct of examination in the University as per schedule of remuneration mentioned below:-

As per Appendix 'B'

| S. No. | Designation | Existing Rates | Proposed revision in Rates | Norms for Engagement (Revised) |
|--------|--|---|--|--|
| 1. | Superintendent | Rs.300/- per session | Rs.800/- per session | Only one |
| 2. | Deputy Superintendent | Rs.225/- per session | Rs.600/- per session | Only one |
| 3. | Addl. Superintendent | Rs.300/- per session | Rs.800/- per session | One in case of outside Examination Centre only |
| 4. | Observer | Rs.300/- per session | Rs.800/- per session | One upto 500 candidates *Maximum two if the number of candidates is beyond 500 |
| 5. | Members of the Visiting Team # | Rs.500/- per session | Rs.800/- per session | |
| 6. | Invigilator | Rs.200/- per session | Rs.500/- per session | One for every 25 candidates |
| 7. | 1 st Assistant | Rs.120/- per session | Rs.300/- per session | Only one |
| 8. | Additional/Assistant / 2 nd Assistant | Rs.100/- per session | Rs.250/- per session | No IInd Assistant upto 100 candidates One IInd Assistant if the number of candidates is more than 100 and upto 300 One Additional Assistant beyond 300 candidates only |
| 9. | Caretaker | Rs.750/- (lumpsum) If the period of exam. held in the building extended upto one month and Rs.500/- for every additional 15 days or fraction thereof. Where the period of examination is less than a month, the caretaker engaged in the conduct of University Examination will be paid Rs.500/- for 15 days or a fraction thereof. | Rs.2000/- (lumpsum) If the period of exam. held in the building extended upto one month and Rs.500/- for every additional 15 days or fraction thereof. Where the period of examination is less than a month, the caretaker engaged in the conduct of University Examination will be paid Rs.500 for 15 days or a fraction thereof. | Only one |

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| 10. | Daftri | Rs.90/- per session | per | Rs.200/- per session | per | One upto 300 candidates and one additional beyond 300 candidates |
| 11. | Office Attendant/Helper/Safai Karamchhari/security Guard | Rs.70/- per session | per | Rs.150 per session | per | One upto 300 candidates and one additional beyond 300 candidates |
| 12. | Waterman | Rs.70 per session | | Rs.150 per session | per | One for every 75 students |
| 13. | Electrician/Pipe Fitter | Rs.75/- per session (Subject to Maximum Rs. 1500/-) | per | Rs.160 per session (Subject to Maximum Rs. 3000/-) | per | Only one |
| 14. | Maintenance/Sitting Charges to Schools for Category B Examinations only | Rs.10/- per seat per session/day | | Rs.15/- per seat per session/day | | |
| 15. | Conveyance for receiving Question Papers in the morning session | Rs.150/- | | Rs.200 per session | per | One person only |
| 16. | Refreshment during the examination only | Rs.10/- per person on duty/ per session | per | Rs.20/- per person on duty/ per session | per | |
| 17. | Writer provided to the Blind/Handicapped students | Rs.250/- per session | per | Rs.400/- per session | per | |

The rates of remuneration for the members of the visiting team were last revised from Rs.300/- per session to Rs. 500/- per session on 7th October, 2014 as per the approval of the competent authority.

The Dean (Examination) further informed that the revised rates may be applicable from Examination scheduled in May/June 2017 as recommended by the committee for revision of rates of remuneration. Moreover, with regard to source of funds for meeting the additional expenditure to be incurred resulting from the proposed revision of rates, the committee recommended that the additional expenditure on this count may be met from the funds generated/received from the School of Open Learning i.e. Rs.100/- per student.

After a detailed discussion, the Finance committee considered the recommendations of the committee for the revision of rates of remuneration payable at different levels for conduct of examination as above and recommended for the approval of the Executive Council.

3. ANY OTHER ITEM

A letter dated 17th May, 2017 received from Mr. P. K. Singh, Under Secretary along with comments on the agenda item was placed before the FC and recorded.

A letter dated 18th May, 2017 received from Mrs. Sushma Rathore, Under Secretary, UGC along with comments of CU Bureau on the Agenda of the Finance Committee meeting held on 18.5.2017 was also placed before the FC and recorded.

The meeting ended with a vote of thanks to the Chair.


SECRETARY


CHAIRMAN