

Ordinance XX (P)

Delhi School of Transnational Affairs

The Delhi School of Transnational Affairs (hereinafter referred to as DSTA) at the University of Delhi shall be established under Ordinance XX (P) of the University. DSTA shall serve as a discursive platform and a springboard of novel ideas to promote excellence in transnational, comparative, and interdisciplinary research. The School is envisaged as the University's academic window to the world in which ideas and studies are shared and carried out by and among various stakeholders of the academic community of the University along with scholars and practitioners from across the globe. The School aims to generate ideas and materials in various domains of transnational affairs, through modern means of communication. The School shall be under the overall administrative and financial supervision of the Executive Council of the University of Delhi.

1. Objectives

The objectives of the School shall be as follows:

- (i) To provide a virtual platform for cutting-edge debates on various issues of transnational significance, as may be identified by the Governing Body and its designated body from time to time.
- (ii) To promote research on inter-disciplinary themes relating to such identified issues.
- (iii) To establish networks for dialogue and cooperation among scholars and institutions located in different parts of the world.
- (iv) To evolve and mobilize new, online technologies for training scholars in transnational affairs.
- (v) To organize national and international seminars, workshops and conferences on transnational issues.
- (vi) To organize documentation of resource materials on issues of transnational significance.
- (vii) To evolve new pedagogical tools for learning and training in transnational affairs.
- (viii) To provide a dedicated blog space for students and scholars to share and debate ideas.
- (ix) To publish research papers, books, newsletters and online journal in the broad area of transnational affairs.
- (x) To generate financial resources from public and private sources both at the national and international level; and
- (xi) To undertake such other activities as decided upon by the Governing Body from time to time.

2. Governing Structure

The governance of DSTA shall be carried out through the following bodies under the overall control and supervision of the Executive Council of the University:

- 2.1. Governing Body
- 2.2. Advisory Council
- 2.3. Theme Coordinators

2.1.1. Constitution of the Governing Body

There shall be a Governing Body for the management of DSTA which shall comprise:

- i. Vice Chancellor (or VC's nominee) – Chairperson
- ii. Pro-Vice Chancellor (Ex-Officio)
- iii. Treasurer (Ex-Officio)
- iv. Registrar (Ex-Officio)
- v. One Dean from the Faculty of Social Sciences, Arts and Humanities, and Sciences by rotation
- vi. Five members of high academic repute from outside the University of Delhi to be nominated by the Executive Council
- vii. Five Heads/ Representatives of the leading institutions in the field of transnational affairs to be nominated by the Executive Council
- viii. Two members of the Civil Society to be nominated by the Executive Council
- ix. The Director/Honorary Director/OSD – Member Secretary

2.1.2. The Term

Except for the ex-officio members, all other members of the Governing Body shall have a term of two years. The Governing Body shall meet at least once in the financial/academic year. The quorum in the meetings of the Governing Body shall be one third of the total membership.

2.1.3. Functions of the Governing Body

Subject to the overall control of the Executive Council of the University, the Governing Body shall exercise the following functions:

- i. Recommend the appointment of the Director to the Executive Council;
- ii. Recommend the appointment of the Honorary Director to the Executive Council;
- iii. Approve all the appointments recommended by the Advisory Council;
- iv. Appoint/ invite Theme Coordinators, Fellows and Associates on the recommendation from the Advisory Council;
- v. Approve academic proposals, programmes, and research projects;
- vi. Consider and approve staff requirement, create positions and initiate steps for making appointments;
- vii. Consider and approve infrastructural requirements and make arrangements for their acquisition;
- viii. Consider and approve the annual report of the School;
- ix. Consider and recommend the annual budget of the School for the approval of the Executive Council of the University;
- x. Consider and recommend the annual accounts and audit report for approval of the Executive Council of the University;
- xi. Make such rules, as it may consider necessary, for regulation and smooth functioning of the School; and

- xii. Exercise such other powers and functions, as may be assigned by the Executive Council of the University from time to time.
- xiii. To appoint, suspend or terminate the services of administrative and non-academic staff of the Institute in respect of whom such powers may have been delegated by the Executive Council and to determine the emoluments and conditions of service: provided, however, that the qualifications for appointment, emoluments, and conditions of the service of such persons shall be in accordance with those laid down by the Executive Council for similar posts in the University.
- xiv. To appoint or terminate the services of the non-academic staff on contract basis on the recommendation of the Advisory Council in order to improve the efficiency of the Institute in respect of whom such powers may be delegated by the Executive Council.
- xv. To determine the infrastructure requirements, including building, make arrangements for procurement and consider the recommendations of the Advisory Council.

2.2.1. Constitution of the Advisory Council

There shall be an Advisory Council for designing and managing the academic programmes of DSTA which shall comprise:

- i. Chairperson to be nominated by the Vice Chancellor;
- ii. Two members of the Governing Body nominated by the Vice Chancellor;
- iii. Up to two Theme-Coordinators from each Resource group of the School;
- iv. One representative of the Institute of Informatics and Communication, or a technical expert nominated by the Governing Body.
- v. Director/Honorary Director/OSD, DSTA (Ex-Officio) – Member Secretary.

2.2.2. The Term

Except for ex-officio members, all other members of the Advisory Council shall have a term of two years. The Advisory Council shall meet at least twice in one academic year. The quorum in such meetings shall be one third of the total membership and virtual participation of Theme Coordinators for such purposes shall be permitted.

2.2.3. Functions of the Advisory Council

Subject to the overall control of the Governing Body, the Advisory Council shall exercise the following functions:

- i. Monitor and evaluate the ongoing programmes of the School and examine fresh proposals;
- ii. Formulate long term plans for the activities, i.e., research, documentation, seminars, collaboration with national and international organizations;
- iii. Constitute Resource Groups led by Theme Leaders to carry out the programmes of the School;
- iv. Formulate collaborative programmes in association with groups or national and international institutions working in areas of common interest;

- v. Affiliate those groups and organizations involving students and teachers of the University who are engaged in the activities that are of interest to the School; such groups will be eligible for financial and other assistance from the School, subject to the approval of the Governing Body on a case to case basis;
- vi. Perform such other functions, as may be assigned by the Governing Body from time to time.

3. Office Bearers

3.1. The Director

- i. There shall be a Director who shall be the Head of the School appointed by the Executive Council of the University on the recommendation of the Governing Body. The Governing Body shall define the qualifications and procedure for appointment of the Director. It shall lay down a procedure to select a suitable person for appointment as Director. (The term of appointment of Director shall be 5 years or till the person attains the age of 65 years, whichever is earlier. The Director shall be eligible for appointment for another term. The qualification and other requirements shall be as those for Professor in the University).
- ii. The Director shall function under the overall control of the Governing Body. S/he will be responsible for the management and administration of the School in accordance with the Act, the Statutes, the Ordinances, the rules and regulations of the University.
- iii. The Director shall act as:
 - Member Secretary of the Governing Body;
 - Member Secretary of the Advisory Council
- iv. The Director shall be authorized to maintain and operate an Imprest Account for expenditure for day to day functioning of the School.

3.2. Honorary Director

- i. There may be an Honorary Director with distinguished credentials in the field of transnational affairs appointed by the Executive Council of the University on the recommendation of the Governing Body. S/he shall work in honorary advisory capacity and shall function under the overall control of the Governing Body.

However, in order to meet the pressing needs of the School, the Vice Chancellor may appoint the Honorary Director and report the same to the Executive Council of the University.
- ii. In case the Honorary Director holds a substantive position as a professor of the University or equivalent position in the University/College of the University S/he shall hold the position of Honorary Director in addition to her/his regular duties at parent Department/Institution/College.
- iii. The term of the Honorary Director shall be up to three years which may be renewed.
- iv. In the absence of the Director, the Honorary Director shall perform all such functions and responsibilities which are vested with the Director under the Ordinance.

3.3. Officer on Special Duty (OSD)

- i. The Vice Chancellor may appoint an OSD to assist the Director/Honorary Director in the discharge of their functions and such other functions entrusted to him by the Governing Body, Advisory Council and/or the Vice Chancellor.
- ii. In the absence of the Director/Honorary Director, OSD shall discharge the functions vested with them.

4. Webmaster

- a) There shall be a Webmaster to develop, manage and administer the online platform of the School.
- b) A Webmaster shall be appointed by the Governing Body in accordance with the rules and regulations of the University.
- c) The Governing Body shall have discretion to outsource the functions of the Webmaster to an individual/agency on contract basis.
- d) The salary and other monetary compensation for the Webmaster's position shall be decided by the Governing Body within the existing rules and regulations of the University.

5. Fellows and Associates

The School is empowered to have Fellows and Associates, the number of which may be determined by the Governing Body from time to time.

i. Visiting Fellows:

- (i) Scholars who have made notable contributions in the field of transnational affairs may, with the approval of the Executive Council, be invited as Visiting Fellows by the Vice Chancellor.
- (ii) Visiting Fellows may be invited for a period up to one year and not less than two weeks to deliver a course of lectures or take seminars or participate in such other activities that help in advancing the teaching and research work of the University. In exceptional circumstances, the duration may be extended to a maximum period of three years, with the approval of the Executive Council. They shall, however, not be members of any statutory committee of the School or of the University.
- (iii) The Vice Chancellor will determine, with the approval of Executive Council, such other terms and conditions as may be required, including the duration and emolument of the appointment.

ii. Distinguished Fellows:

The Executive Council on the recommendations of the Vice Chancellor may designate eminent experts in the field of transnational affairs associated with the School as Distinguished Fellows.

iii. Affiliated Fellows:

Teachers and researchers of the University of Delhi's Departments/Colleges/Centres/other institutions can be considered for Fellowship for specific periods by the Governing Body on the recommendations of the Advisory Council for enabling them to work on specific research projects for a specific period. They may continue working in their respective parent departments/colleges/institutions and at the same time locate their research projects in the School and participate in its programmes.

iv. Fellows on Secondment/Transfer/Deputation:

- (a) On the recommendations of the Governing body, fellows already in the employment in the Departments, Colleges or other institutions of the University of Delhi may be placed in the School on secondment/transfer or deputation for a specific period with full pay protection. They shall also be entitled for all allowances and benefits applicable to them including continuity of service prior to their placement in the School.
- (b) In the event of a Fellow being selected from outside the University, such appointment shall be for a specific period on terms and conditions as decided by the Governing Body of the School.

v. Associates:

Research scholars working in University Departments/Colleges/Centres will be considered for affiliation as Associates at the School for a specific project for a specific period by the Governing Body.

6. Finances

- (i) All expenditures of the School such as on the web management and conduct of seminars, research projects, publications, administration and other support activities shall be made as per the budget and allocations approved by the Governing Body.
- (ii) All financial operations shall be conducted according to the rules and regulations of the University of Delhi.