



UNIVERSITY OF DELHI

दिल्ली विश्वविद्यालय

Establishment Branch-I

स्थापना शाखा-१

Room No. 209, Administrative Block

कक्ष संख्या : २०९, प्रशासनिक खण्ड,

Delhi-110007

दिल्ली-११०००७

Tel. No.-27667725 Ext. 1167.

Ref. No. Estab.-I/051/Ad-hoc bonus/2009/03/2012 | 25 ||

Dated: 21-10-16

University of Delhi,
Delhi/New Delhi

Subject:- Grant of Non-Productivity Linked Bonus for the year 2015-16 along with the arrear for the year 2014-15 with revised calculation ceiling from Rs.3500/- to Rs.7000/-

Dear Sir/Madam,

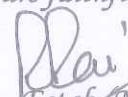
I am enclosing herewith a copy of office Memorandum No. 7/4/2014/E III(A) dated 29th August, 2016 by the Director, Ministry of Finance, Department of Expenditure, Govt. of India regarding enhancement of the calculation ceiling of Ad-hoc bonus from Rs. 3500/- to Rs. 7000/- w.e.f. 01.04.2014 and another O.M. No 7/24/2007/E III(A) dated 3rd October, 2016 regarding payment of ad-hoc bonus equivalent to 30 days emoluments for the accounting year 2015-16 to the Central Government employees belonging to categories "C" and "D" and all non-gazetted employees in Group "B" who are not covered by any Productivity Linked Bonus Scheme..

The Competent Authority has been pleased to sanction the payment of arrear of ad-hoc bonus for the year 2014-2015 and payment of Ad-hoc Bonus for the year 2015-16 to the eligible employees of the University and its affiliated Colleges and Institutions, in accordance with the instructions contained in the Office Memorandum under reference, subject to the condition that in case the University Grants Commission does not agree to payment of ad-hoc bonus to the University employees, the amount so drawn will be refunded by them.

It may be mentioned here that in Group "B" employees whose core pay scale is ₹ 9300 – 34800 + 4200 G.P are eligible for grant of ad-hoc bonus.

This may kindly be brought to notice of all concerned.

Yours faithfully,


Deputy Registrar – Estab (N/T)

Encl:- As above

No.7/24/2007/E III (A)
Government of India
Ministry of Finance
Department of Expenditure
(E III-A Branch)

North Block, New Delhi
3rd October, 2016.

OFFICE MEMORANDUM

Subject: Grant of Non-Productivity Linked Bonus (ad-hoc bonus) to Central Government Employees for the year 2015-16.

The undersigned is directed to convey the sanction of the President to the grant of Non-Productivity Linked Bonus (Ad-hoc Bonus) equivalent to 30 days emoluments for the accounting year 2015-16 to the Central Government employees in Groups 'C' and 'D' and all non-gazetted employees in Group 'B', who are not covered by any Productivity Linked Bonus Scheme. The calculation ceiling for payment of ad-hoc Bonus under these orders shall be monthly emoluments of Rs. 7000/-, as revised w.e.f 01/04/2014 vide OM No.7/4/2014-E.III(A), dated 29th August, 2016. The payment of ad-hoc Bonus under these orders will also be admissible to the eligible employees of Central Para Military Forces and Armed Forces. The orders will be deemed to be extended to the employees of Union Territory Administration which follow the Central Government pattern of emoluments and are not covered by any other bonus or ex-gratia scheme.

2. The benefit will be admissible subject to the following terms and conditions:-

- (i) Only those employees who were in service as on 31.3.2016 and have rendered at least six months of continuous service during the year 2015-16 will be eligible for payment under these orders. Pro-rata payment will be admissible to the eligible employees for period of continuous service during the year from six months to a full year, the eligibility period being taken in terms of number of months of service (rounded off to the nearest number of months);
- (ii) The quantum of Non-PLB (ad-hoc bonus) will be worked out on the basis of average emoluments/calculation ceiling whichever is lower. To calculate Non-PLB (Ad-hoc bonus) for one day, the average emoluments in a year will be divided by 30.4 (average number of days in a month). This will, thereafter, be multiplied by the number of days of bonus granted. To illustrate, taking the calculation ceiling of monthly emoluments of Rs. 7000 (where actual average



emoluments exceed Rs. 7000), Non-PLB (Ad-hoc Bonus) for thirty days would work out to Rs. $7000 \times 30 / 30.4 = \text{Rs.} 6907.89$ (rounded off to Rs.6908/-).

- (iii) The casual labour who have worked in offices following a 6 days week for at least 240 days for each year for 3 years or more (206 days in each year for 3 years or more in the case of offices observing 5 day week), will be eligible for this Non-PLB (Ad-hoc Bonus) Payment. The amount of Non-PLB (ad-hoc bonus) payable will be $(\text{Rs.} 1200 \times 30 / 30.4)$ i.e. Rs.1184.21 (rounded off to Rs.1184/-). In cases where the actual emoluments fall below Rs.1200/- p.m., the amount will be calculated on actual monthly emoluments.
- (iv) All payments under these orders will be rounded off to the nearest rupee.
- (v) The clarificatory orders issued vide this Ministry's OM No.F.14 (10)-E. Coord/88 dated 4.10.1988, as amended from time to time, would hold good.

3. The expenditure on this account will be debitable to the respective Heads to which the pay and allowances of these employees are debited.

4. The expenditure to be incurred on account of Non-PLB (Ad-hoc Bonus) is to be met from within the sanctioned budget provision of concerned Ministries/Departments for the current year.

5. In so far as the persons serving in the Indian Audit and Accounts Department are concerned, these orders are issued in consultation with the Comptroller and Auditor General of India.



(Amar Nath Singh)
Director.

To,

All Ministries/Departments of the Government of India as per standard list etc.

Copy (with usual no. of spare copies) forwarded to C&AG, UPSC etc. as per standard list.

No.7/4/2014-E-III A
Government of India
Ministry of Finance
(Department of Expenditure)

North Block, New Delhi
Dated the 29th August, 2016

Office Memorandum

Subject: Grant of Productivity Linked Bonus (PLB) and non-Productivity Linked Bonus (Ad-hoc bonus) in case of Central Government employees for the accounting year 2014-15- enhancement of the calculation ceiling- Regarding.

The undersigned is directed to invite attention to this Ministry's OM No. 7/24/2007/E-III.A dated 16.10.2015 regarding grant of non-Productivity Linked Bonus (Ad-hoc Bonus) to the Central Government employees for the accounting year 2014-2015, whereby the calculation ceiling for the purpose of payment of ad-hoc bonus was monthly emoluments of Rs. 3500. The Productivity Linked Bonus (PLB) in case of Central Government employees working under certain Ministries/Departments, where such PLB was in operation in 2014-15, was also paid by the respective Ministries/Departments for the accounting year 2014-15 based on the concurrence of this Ministry with the calculation ceiling at monthly emoluments of Rs. 3500.

2. The question of enhancement of the calculation ceiling for the purpose of payment of PLB and non-PLB (ad-hoc bonus), as the case may be, to the Central Government employees has been considered and the President is pleased to decide that the calculation ceiling of monthly emoluments for the purpose of payment of PLB and ad-hoc bonus, as the case may be, shall be revised to Rs. 7000 w.e.f. 01.04.2014, i.e., for the accounting year 2014-15.

3. Accordingly, the PLB or ad-hoc bonus, as the case may be, as already paid to the eligible Central Government employees for the accounting year 2014-15 in terms of the above OM dated 16.10.2015 pertaining to ad-hoc bonus and the respective sanctions issued by the concerned Ministries/Departments in respect of PLB under the respective schemes in operation during 2014-15 based on the specific concurrence of this Ministry, shall be re-worked out based on the calculation ceiling of monthly emoluments of Rs. 7000 instead of Rs. 3500.



4. While re-working out payment of PLB or ad-hoc bonus, as the case may be, under these orders for the accounting year 2014-15, all the other terms and conditions under which the payment was made shall remain unchanged.
5. In respect of their application to the employees working in the Indian Audit and Accounts Departments, these orders are issued in consultation with the office of the Comptroller and Auditor General of India.
6. Hindi version of this order will follow.



(Amar Nath Singh)
Director

To,

All Ministries/Departments of the Government of India as per standard mailing list.

Copy (with usual no. of spare copies) forwarded to C&AG, UPSC etc. as per standard list.