

Delhi, the 14th February, 2013

NOTIFICATION

In partial modification of the notification of even number dated 30th December, 2008 the following amendments to the Recruitment Rules (Non-Teaching Employees) 2008 are hereby notified with the approval of the Executive Council in its meeting dated 03-11-2012:

(a) Amendment in Rule 6 (x) of the Recruitment Rules (Non Teaching Employees) 2008. (Annexure A) (Page 1)

(b) The amendment in Rule 4 (i) of the Recruitment Rules (Non-Teaching Employees), 2008. The following posts in Schedule-I to the Rules has been added. (Annexure B) (Page 2 to 24)

- i. Senior System Programmer/Senior System Analyst/System Manager.
- ii. Medical Officer (Radiology)
- iii. Medical Officer (Pathology)
- iv. Medical Officer (Dentistry)
- v. Technical Officer
- vi. Programmer/System Analyst/System Programmer
- vii. Senior Technical Assistant
- viii. Senior Technical Assistant (Computer)
- ix. Nurse
- x. Physiotherapist
- xi. Technical Assistant
- xii. Technical Assistant (Computer)
- xiii. Laboratory Assistant
- xiv. M.T.S.-Laboratory
- xv. M.T.S.-Computer Laboratory

Contd....P/2

4. Amendment in Recruitment Rules of the following posts.
(Annexure C) (Page 25 to 40).

- i. Executive Engineer
- ii. Medical Officer
- iii. Section Officer
- iv. Security Officer
- v. Assistant Engineer (Civil) & (Electrical)
- vi. Assistant Security Officer
- vii. Senior Assistant
- viii. Junior Engineer (Civil & Electrical)
- ix. Statistical Assistant
- x. Assistant
- xi. Junior Assistant
- xii. Caretaker
- xiii. Junior Information & Library Assistant/Library Assistant
- xiv. M.T.S.-Library


REGISTRAR

Annexure: As above.

Annexure 'A'

RULE 6 (x):

Existing Clause	Amendment Proposed
<p>6. Method of Recruitment, Age Limit and other Qualifications:</p> <p>i) to ix) xxx xxx xxx</p> <p>x) The Departmental Promotion Committee will meet at least once a year in January or February. The promotion for all Group, D, C, & B will be based on seniority-cum-fitness, quality of Annual Confidential Reports for the last five years and vigilance clearance. For promotion to all Group A posts, the departmental written test, if any prescribed for such post, will be followed by interview. For the gradation in ACRs for the preceding five years, and the bench mark for all such promotion to Group A posts will be “Good” provided there is no adverse entry during the preceding three years and the employee should not have been awarded any major penalty under disciplinary rules during the preceding five years.</p>	<p>6. Method of Recruitment, Age Limit and other Qualifications:</p> <p>i) to ix) xxx xxx xxx</p> <p>x) a) The Departmental Promotion Committee will meet at least once a year in January or February. The promotion for all Multi Tasking Staff and Group C & B will be based on seniority-cum-fitness, quality of Annual Confidential Reports/APAR for the last five years and vigilance clearance. For promotion to all Group A posts, the departmental written test, if any prescribed for such post, will be followed by interview. For the gradation in ACRs/APARs for the preceding five years, the bench mark for promotion to all posts will be “Good” provided there is no adverse entry during the preceding three years and the employee should not have been awarded any major penalty under disciplinary rules during the preceding five years.</p> <p>b) For purposes of appearing in the Limited Departmental Examinations for all posts the benchmark in the ACRs/APARs for the preceding three years will be “Good”.</p> <p>c) The Scheme of Examination and weightage of marks for direct recruitment as well as limited departmental examination will be as prescribed by the University from time to time with the approval of the Executive Council in this regard.</p> <p>d) Whenever the vacancies arise due to grant of deputation/lien to Group A & B employees, the same may be filled by deputation by inviting applications from the persons serving in the Government Departments, autonomous organisations and State Governments who are holding analogous posts and/or having the requisite experience as prescribed in the Recruitment Rules for the said post.</p>

Annexure 'B'

1. Name of the Post	Senior System Programmer/ Senior System Analyst/System Manager
2. No. of posts	9*
3. Classification	Group A
4. Scale of pay	PB 3-Rs.15600-39100 + G.P. Rs.7600
5. Whether Selection post or Non Selection post	Not applicable
6. Age limit for Direct Recruitment	45 year
7. Educational and other qualification required for direct recruitment.	Essential: PG degree in relevant subject with 55% marks with 5 years relevant experience.
8. Period or probation (if, any)	One year
9. Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	By direct recruitment failing which by deputation or short term contract basis.
10. In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made	Deputation: Amongst the officers holding analogous posts on regular basis; or with five years regular service in the Pay Band-3 [Rs.15600-39100] with Grade Pay of Rs. 5400/- or more under Central/State Governments / UT Administrations/ Universities/ recognized Research Institutions/ Public Undertakings/ Autonomous Bodies/ and possessing educational qualification at Sr.No.7 above.

* Senior System Programmer, FMS-1, Senior System Analyst, DUCC-1, Senior System Programmer, DUCC-6, Senior Analyst-cum-Senior Programmer, Central Office-1

1. Name of the Post	Medical Officer (Radiology)
2. No. of posts	1
3. Classification	Group A Non-Ministerial
4. Scale of pay	PB 3-Rs.15600-39100/-+ G.P Rs.5400
5. Whether Selection post or Non Selection post	Not applicable
6. Age limit for Direct Recruitment	35 years
7. Educational and other qualification required for direct recruitment as per UGC Regulations.	<p>Essential: M.D. in Radiology from a recognized University.</p> <p>OR MBBS degree from recognized university and DMRD (Diploma in Radiology) with two years relevant experience.</p> <p>Desirable: MBA (Hospital Administration) and / or hospital experience will be preferred.</p>
8. Period or probation (if, any)	One year
9. Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	Direct recruitment.
10. In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made	N.A

1. Name of the Post	Medical Officer (Pathology)
2. No. of posts	1
3. Classification	Group A Non-Ministerial
4. Scale of pay	PB 3-Rs.15600-39100/-+ G.P Rs.5400
5. Whether Selection post or Non Selection post	Not applicable
6. Age limit for Direct Recruitment	35 years
7. Educational and other qualification required for direct recruitment as per UGC Regulations.	<p>Essential: M.D. in Pathology/Microbiology from a recognized University.</p> <p>OR MBBS degree from recognized university and Diploma in Pathology with two years relevant experience.</p> <p>Desirable: MBA (Hospital Administration) and / or hospital experience will be preferred.</p>
8. Period or probation (if, any)	One year
9. Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	Direct recruitment.
10. In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made	N.A

1. Name of the Post	Medical Officer (Dentistry)
2. No. of posts	1
3. Classification	Group A Non-Ministerial
4. Scale of pay	PB 3-Rs.15600-39100/-+ G.P Rs.5400
5. Whether Selection post or Non Selection post	Not applicable
6. Age limit for Direct Recruitment	35 years
7. Educational and other qualification required for direct recruitment as per UGC Regulations.	<p>Essential: B.D.S. degree from a recognised University. At least three years post qualification experience</p> <p>Desirable: MDS degree/MBA (Hospital Administration) and / or hospital experience will be preferred.</p>
8. Period or probation (if, any)	One year
9. Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	Direct recruitment.
10. In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made	N.A

1. Name of the Post	Technical Officer
2. No. of posts	19*
3. Classification	Group A
4. Scale of pay	PB 3-Rs.15600-39100 +G.P. Rs.5400/-
5. Whether Selection post or Non Selection post	Selection
6. Age limit for Direct Recruitment	35 years
7. Educational and other qualification required for direct recruitment.	<p>Essential: A Post graduate degree with at least 55% marks in the relevant field of specialization.</p> <p>Desirable: Three years experience as Scientific Officer or Research Officer in the relevant field. PG Diploma in Computers or Management.</p>
8. Period or probation (if, any)	One year
9. Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	50% by direct recruitment, 50% by promotion failing which by deputation.
10. In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made	<p>Eligibility conditions for Promotion: Amongst Senior Technical Assistant/Junior Scientific Officer with at least five years experience in regular service in the grade in the university and possessing at least B. Sc. degree.</p> <p>Note:-</p> <ol style="list-style-type: none"> 1. Their selection will be based on their performance at interview, service record/APAR, seniority and written test etc. 2. The Scheme of examination and weightage of marks for written test, service records and interview etc. will be as prescribed by the University from time to time with the approval of the Executive Council.

Eligibility conditions for Deputation

Amongst the officers holding analogous posts on regular basis; or with five years regular service in the Pay Band-2 [Rs.9300-34800] with Grade Pay of Rs. 4200/- or more under Central/State Governments / UT Administrations/ Universities/ recognized Research Institutions/ Public Undertakings/ Autonomous Bodies/ and possessing qualification at Sr.No.7 above.

(*) Distribution of posts are given below

Department	No. of Posts	Remarks
Physics	3	Includes one erstwhile post of Electronics Engineer
Chemistry	2	
Geology	1	
Zoology	2	
Botany	3	
Anthropology	1	
Linguistics	1	
PMB	3	
Electronics Science	1	
International Relations	1	
USIC	1	Erstwhile one post of Scientific Officer

<p>1. Name of the Post</p> <p>2. No. of posts</p> <p>3. Classification</p> <p>4. Scale of pay</p> <p>5. Whether Selection post or Non Selection post</p> <p>6. Age limit for Direct Recruitment</p> <p>7. Educational and other qualification required for direct recruitment.</p> <p>8. Period or probation (if, any)</p> <p>9. Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.</p> <p>10. In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made</p>	<p>Programmer/System Analyst/System Programmer</p> <p>12*</p> <p>Group A</p> <p>PB 3-Rs.15600-39100 + GP Rs.5400</p> <p>Not applicable</p> <p>35 years.</p> <p>Essential: B.E./ B. Tech in Computer Science Engineering or M.Sc. (Computer Science) or MCA with three years' experience in programming and Database management or Network administration in a research/ Educational institute or commercial/service industry establishment of repute.</p> <p>One Year</p> <p>By direct recruitment failing which by deputation.</p> <p>Deputation: Amongst the officers holding analogous posts on regular basis, or with five years regular service in the pay band-2 Rs. 9300-34800 with grade pay of Rs. 4600 or more under Central/State Government/UT Administrations/Universities/Recognized Research Institutions/Public Undertakings/Autonomous Bodies and possessing educational qualification at Serial No. 7 above.</p> <p>(*) Distribution of posts are given below</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Department</th> <th style="text-align: center;">No. of Posts</th> <th style="text-align: left;">Remarks</th> </tr> </thead> <tbody> <tr> <td>DUCC</td> <td style="text-align: center;">7</td> <td></td> </tr> <tr> <td>Examination</td> <td style="text-align: center;">1</td> <td>Post of Programmer-cum-</td> </tr> </tbody> </table>	Department	No. of Posts	Remarks	DUCC	7		Examination	1	Post of Programmer-cum-
Department	No. of Posts	Remarks								
DUCC	7									
Examination	1	Post of Programmer-cum-								

			Statistician
	ACBR	1	
	FMS	1	
	Central Office	1	
	IIC	1	

1. Name of the Post	Senior Technical Assistant
2. No. of posts	68*
3. Classification	Group B Non-Ministerial
4. Scale of pay	PB 2-Rs.9300-34800/-+GP Rs.4200
5. Whether Selection post or Non Selection post	Selection
6. Age limit for Direct Recruitment	30 years.
7. Educational and other qualification required for direct recruitment.	<p>Essential: A Postgraduate degree in the relevant subject with two years experience Or A Bachelor degree in the relevant subject with three years experience as Technical Assistant or Scientific Assistant or in an equivalent position in laboratory of a University or a College/R&D Institution under State/Central Government. Diploma in relevant subject with 7 years experience in laboratory of a University or a College/R&D Institution under State/Central Government.</p>
8. Period or probation (if, any)	One year
9. Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	50% by direct recruitment 50% by promotion failing which by direct recruitment. Note: All the direct recruits will be required to appear in a written/practical test to adjudge their professional/technical knowledge as per the requirement of the post. The selection shall be based on the performance of the candidates in the written/practical test and interview.
10. In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made	Promotion: Amongst the Technical Assistant working in the department concerned with at least five years regular service in the grade.

(*) Distribution of posts are given below:

Department	No. of posts	Remarks
Physics	13	This includes erstwhile one post of STA (Photographer-cum-Artist), (Workshop Technician), (LSR), Network System Operator, STA (Telescope), Technician (LHP) 5 posts
Botany	8	This includes erstwhile one post each of STA(Photographer), STA (Herbarium)/STA (Technician)/STA (Artist)
Chemistry	10	This includes one post of STA (NMR)
Zoology	13	This includes erstwhile one post each of STA (Radio Immunoassay), STA (GLC Counter) STA Photographer cum Artist and STA (GC Mass)
Geology	3	STA (Scintillation)/STA (SEM) and STA (Photographer cum Artist)
PMB	1	
Electronic Science	3	This includes erstwhile one post each of Workshop Technician
Graphic Arts Centre	1	
East Asian Studies	1	
Psychology	2	Includes one Technician
Linguistics	1	
USIC	8	This includes erstwhile 3 posts of STA (Elect), 2 posts of STA (Instrumentation) one post each of STA (Glass

			Blowing), (Workshop Technician) and (Electronic),
	CPDHE	1	
	Anthropology	1	STA (Photographer-cum-Artist)
	Education	2	Workshop Instructor

1. Name of the Post	Senior Technical Assistant(Computers)
2. No. of posts	14*
3. Classification	Group B Non-Ministerial
4. Scale of pay	PB 2 Rs.9300-34800/-+ G.P Rs.4200
5. Whether Selection post or Non Selection post	Selection
6. Age limit for Direct Recruitment	35 years
7. Educational and other qualification required for direct recruitment.	Essential: MCA Or M.Sc.(Computer Science/IT) from a recognized University / Institute with one year experience Or B.Tech./B.E. (Computer Science / Information Technology / ECE) or equivalent degree with one year experience in relevant area.
8. Period or probation (if, any)	One year
9. Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	50% by direct recruitment 50% by promotion failing which by direct recruitment. Note: All the direct recruits will be required to appear in a written/practical test to adjudge their professional/technical knowledge as per the requirement of the post. The selection shall be based on the performance of the candidates in the written/ practical test and interview
10. In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made	Promotion: Amongst the Technical Assistant (Computers) working in the department concerned with at least five years regular service in the grade.

*DUCC-8, Department of Computer Science-1, SDC-2, VC Office-1, Planning Unit-1 and 1 post of Console Operator of Finance Branch.

1. Name of the Post	Nurse
2. No. of posts	8
3. Classification	Group B Non-Ministerial
4. Scale of pay	PB 2 Rs.9300-34800/-+ G.P Rs.4200
5. Whether Selection post or Non Selection post	Not applicable
6. Age limit for Direct Recruitment	35 years
7. Educational and other qualification required for direct recruitment as per UGC Regulations.	<p>Essential: Passed 10+2 or equivalent examination with Science subject. Possessing a Certificate as Registered Nurse and Midwife having passed General Nursing and Midwifery course from a School of Nursing or other institution recognized by the Indian Nursing Council. Minimum 2 years experience in a recognized general hospital.</p> <p>Desirable: B.Sc.(Nursing) from a recognized University/ Institution.</p> <p>Note: All the direct recruits will be required to appear in a written/skill test to adjudge their professional/technical knowledge as per the requirement of the post. The selection shall be based on the performance of the candidates in the written/skill test and interview</p>
8. Period or probation (if, any)	One year.
9. Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	By direct recruitment.
10. In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made	N.A.

1. Name of the Post	Physiotherapist
2. No. of posts	2
3. Classification	Group B Non-Ministerial
4. Scale of pay	PB 2-Rs.9300-34800/-+ G.P Rs.4200
5. Whether Selection post or Non Selection post	Not applicable
6. Age limit for Direct Recruitment	_35 years
7. Educational and other qualification required for direct recruitment as per UGC Regulations.	<p>Essential: Bachelor of Physiotherapy (BPT) from a recognized institution. Or Diploma in Physiotherapy (DPT) from a recognized Board/Institute with 2 years of experience in relevant field.</p> <p>Desirable: Two years experience in a similar capacity in a General Hospital.</p> <p>Note: All the direct recruits will be required to appear in a written/skill test to adjudge their professional/technical knowledge as per the requirement of the post. The selection shall be based on the performance of the candidates in the written/skill test and interview.</p>
8. Period or probation (if, any)	One year
9. Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	Direct recruitment.
10. In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made	N.A

1. Name of the Post	Technical Assistant
2. No. of posts	81*
3. Classification	Group C Non-Ministerial
4. Scale of pay	PB 2-Rs.5200-20200 +GP Rs.2800
5. Whether Selection post or Non Selection post	Non-Selection
6. Age limit for Direct Recruitment	30 years.
7. Educational and other qualification required for direct recruitment.	<p>Essential: Graduate having studied relevant subjects with two years' experience in the relevant field. Or Post Graduate degree in relevant subject</p> <p>Note: All the direct recruits will be required to appear in a written/skill test to adjudge their professional/technical knowledge as per the requirement of the post. The selection shall be based on the performance of the candidates in the written/skill test and interview</p>
8. Period or probation (if, any)	One year
9. Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	<p>50% by promotion failing which by direct recruitment. 50% by Limited Departmental Test for assessing Laboratory skills failing which by direct recruitment.</p>
10. In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made	<p>Limited Departmental Examination:</p> <p>Amongst the Laboratory Assistants working in the concerned Department with at least three years regular service in the grade. and Laboratory Assistants working in the University (Other than the concerned department) with at least three years regular service in the grade and possessing the essential qualification at S. No. 7 above</p> <p>Promotion: Amongst the Laboratory Assistants working in the department concerned with at least five years regular service in the grade.</p>

(*) Distribution of posts are given below:

Department	No. of posts	Remarks
Physics	8	
Botany	11	Includes erstwhile one post of TA (Museum)
Chemistry	5	
Zoology	13	
Geology	3	Includes erstwhile one post of TA (Museum)
PMB	1	
Electronic Science	4	
Graphic Arts Centre	1	
Fac. Of Inter Disciplinary & Applied Sc.	3	
Health Centre	4	
Music	1	
East Asian Studies	1	
Adult Education	3	
Fac. Of Mgt. Studies	1	
Linguistics	1	
Geography	2	Erstwhile TA (Cartographer)
USIC	6	
Computer Science	1	
CEMEDE	2	
ACBR	5	
Anthropology	3	Includes erstwhile one post of TA (Museum)
History	1	Erstwhile one post of TA (Museum)
Psychology	1	

1. Name of the Post	Technical Assistant (Computers)
2. No. of posts	41*
3. Classification	Group C Non-Ministerial
4. Scale of pay	PB 2-Rs.5200-20200 +GP Rs.2800
5. Whether Selection post or Non Selection post	Not applicable
6. Age limit for Direct Recruitment	30 years
7. Educational and other qualification required for direct recruitment.	<p>Essential: Graduate having studied relevant subjects with two years' experience in the relevant field. Or Post Graduate degree in relevant subject</p> <p>Note: All the direct recruits will be required to appear in a written/skill test to adjudge their professional/technical knowledge as per the requirement of the post. The selection shall be based on the performance of the candidates in the written/skill test and interview</p>
8. Period or probation (if, any)	One year
9. Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	By direct recruitment.
10. In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made	N.A

(*) Distribution of posts are given below:

Department	No. of posts	Remarks
PMB	2	
DUCC	12	
Fac. of Inter Disciplinary & Applied Sciences (SDC)	7	
Computer Science	2	
Fac. of Mgt. Studies	2	
Education	2	
Geography	1	
D.S.E.	1	
C.O.	12	Includes one post of Alpha Operator-cum-Machine of Graphic Arts Centre

1. Name of the Post	Laboratory Assistant
2. No. of posts	92*
3. Classification	Group C Non-Ministerial)
4. Scale of pay	PB 1-Rs.5200-20200 +G.P Rs.2000
5. Whether Selection post or Non Selection post	Selection
6. Age limit for Direct Recruitment	30 years
7. Educational and other qualification required for direct recruitment.	Essential: Graduate having studied the relevant subject.
8. Period or probation (if, any)	One year.
9. Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	75% by direct recruitment 25% by Limited Departmental Test for assessing Laboratory skills failing which by direct recruitment. Provided that the existing incumbents as on date of notification of the Schedule are exempted from appearing the Limited Departmental Examination. Note: All the recruits will be required to appear in a written/skill test to adjudge their basic knowledge as per the requirement of the post. The selection shall be based on the performance of the candidates in the written/skill test and interview Promotion through Limited Departmental Examination: Amongst the Laboratory Attendant with 3 years regular service in the grade. <i>{Amendment to be carried out under rule 6(ix): (b) In the case of Colleges, where the number of sanctioned posts in the cadre of Laboratory Assistant is less than two, there will be no direct recruitment and the posts shall be filled by promotion. Where there is</i>

10. In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made

no qualified person with minimum number of years service available in the feeder grade, the post shall be filled by direct recruitment.}

Promotion:

Amongst the existing Laboratory Attendants with at least five years regular service in the grade.

(*) Distribution of posts are given below:

Department	No. of posts	Remarks
Physics	21	
Botany	12	
Chemistry	22	
Zoology	13	
Geology	5	This includes erstwhile 2 posts of Sr. Lab. Assistant (Section Cutter)
O.R.	1	
Psychology	3	
Geography	1	
Mathematical Statistics	2	
Anthropology	7	
Education	2	
Health Centre	1	
Fac. Of Inter Disciplinary & Applied Science	2	

1. Name of the Post	M.T. S. - Laboratory
2. No. of posts	144*
3. Classification	Group C Non-Ministerial
4. Scale of pay	PB -1 Rs. 5200-20200 + G.P Rs.1800
5. Whether Selection post or Non Selection post	Not applicable
6. Age limit for Direct Recruitment	27 years
7. Educational and other qualification required for direct recruitment as per UGC Regulations.	<p>Essential: Should have passed Senior Secondary (10 +2) or an equivalent examination with science subjects.</p> <p>Note: All the direct recruits will be required to appear in a written test to adjudge the basic knowledge as per the requirement of the post. The selection shall be based on the performance of the candidates in the written test and interview.</p> <p>The existing incumbents as on date of the notification of the Schedule shall continue to remain in their respective department till their promotion as Laboratory Assistant in the common cadre.</p>
8. Period or probation (if, any)	One year
9. Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	By direct recruitment.
10. In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made	N.A.

(*) Distribution of posts are given below:

Department	No. of posts	Remarks
Physics	27	This includes erstwhile two posts of Workshop Mate & Attendant A/C Refrigeration
Botany	15	
Chemistry	30	This includes erstwhile two posts of Mate
Zoology	18	
Geology	5	This includes erstwhile two post of Field Attendant
Anthropology	7	
Computer Science	3	
ACBR	6	This includes one post of Cell Culture Room Attendant
CEMDE	2	This includes one post of Field Attendant
PMB	2	Plant Growth room Attendant
	3	This includes erstwhile one post each of Workshop Attendant, Attendant (AC), and Attendant (M/W).
Music	1	Music Attendant
History	1	This includes erstwhile one post of LA (Museum)
Electronic Science	2	
Fac. of Inter Disciplinary & Applied Sciences	9	
East Asian Studies	2	
Operational Research	1	
Psychology	2	
Linguistics	1	
Geography	1	
Maths. Stats.	2	
Engineering	1	Attendant A/C Refrigeration
Education	3	Erstwhile 2 posts of Workshop Attendant and one post of Attendant (Art Room & Visual)
	144	

1. Name of the Post	Computer Laboratory - M. T. S.
2. No. of posts	For Colleges only
3. Classification	Group C Non-Ministerial
4. Scale of pay	PB -1 Rs. 5200-20200 + G.P Rs.1800
5. Whether Selection post or Non Selection post	Not applicable
6. Age limit for Direct Recruitment	Upto 27 years
7. Educational and other qualification required for direct recruitment as per UGC Regulations.	<p>Essential: Should have passed Senior Secondary (10 +2) or an equivalent examination with science subjects.</p> <p>Note: All the direct recruits will be required to appear in a written test to adjudge the basic knowledge as per the requirement of the post. The selection shall be based on the performance of the candidates in the written test and interview.</p> <p>The existing incumbents as on date of the notification of the Schedule shall continue to remain in their respective department till their promotion as Laboratory Assistant in the common cadre.</p>
8. Period or probation (if, any)	One year
9. Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	By direct recruitment.
10. In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made	N.A.

Annexure 'C'

Executive Engineer

	Existing	Proposed
<p>1.Name of the Post</p> <p>2.No. of posts</p> <p>7. Educational and other Qualification required for direct recruitment</p>	<p>Executive Engineer</p> <p>1</p> <p>Essential:</p> <ol style="list-style-type: none"> 1. Graduate in Civil Engineering from a recognized University, possessing good working knowledge of Electrical Engineering. 2. At least 15 years experience in RCC design, cost estimation and in designing constructing and maintaining buildings, roads and utility services like water supply sanitary gas and electric installation and sewage system. 3. At least 10 years administrative experience in a responsible position in a government organization or University/Research Institution of Higher Learning / reputed Public Sector undertaking out of which 5/8 years as Assistant Executive Engineer/Assistant Engineer in the pay scale of Rs. 8000-13500/6500-10500. 4. Well conversant with contract law and C.P.W.D./P.W.D. accounting procedure. <p>Desirable:</p> <p>1.Experience in planning, Architecture, urban designing/Management, supervision construction of multi storied buildings, lecture theatres, laboratories, auditoria, residential quarters, roads, water supply, sanitary installations etc.</p> <p>Note:</p> <ol style="list-style-type: none"> 1.He should capable of handling electric meters, pumps, fluorescent tube lights, window type air-conditioners, electric geysers and coal fired hot water supply system. 2. Must have at least 10 years administrative experience in responsible posts. Should be conversant with contract law and P.W.D. accounting procedure. 3. The departmental AEs who fulfill the above educational qualifications and experience are allowed to compete with external candidates and in case of their selection, the post is deemed to have been filled on promotion basis. <p>Deputation:</p> <p>Among the Engineers working in the CPWD/PWD/PSUs and possessing the qualification and experience at serial No. 7</p>	<p>Executive Engineer (Civil/Electrical)</p> <p>(Civil 2 /Electrical 1)</p> <p>Essential:</p> <ol style="list-style-type: none"> 1. Graduate in Civil/Electrical Engineering from a recognized University. 2. At least 15 years relevant experience. 3. At least 10 years administrative experience in a responsible position in a government organization or University/Research Institution of Higher Learning / reputed organization. 4. Well conversant with contract law and C.P.W.D./P.W.D. accounting procedure. <p>Deputation:</p> <p>Among the Engineers working in the CPWD/PWD/PSUs/other Government and autonomous organisations and possessing the qualification and experience at serial No. 7</p>
<p>10 In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made.</p>		

Medical Officer

Existing	Proposed
2. No. of Posts 18	No. of Posts 19

Name of Post: Section Officer
 Scale of Pay: Pay Band – 2, 9300 - 34800
 Grade Pay 4600

	Existing	Proposed
<p>7. Eligibility Conditions (for Direct Recruitment)</p>	<p>Essential: 1. Graduate or Post Graduate with Second Division (50% marks). 2. At least three years post qualification experience in handling Education Administration, General Adm/ Accounts & Finance/Purchase/Personnel/HR/Legal etc in a University/Research Institution / Government Department/bodies/PSU or reputed commercial establishment.</p> <p>Desirable: Preference will be given to candidates holding professional Qualification like L.L.B or PG Dipolma in Business Administration or MCA/PGDCA or CA (inter) / ICWA (Inter).</p> <p>Note: 1. The incumbent is expected to work under the close supervision of Section Officer Assistant Registrar / Assistant Controller of Examinations. He should possess an aptitude for drafting / noting in English, office procedure, Data Processing in a Computerized environment and is expected to provide support services in one or more functions related to Educational Administration/ Examinations / House Keeping/ Establishment/ HR/ Legal/ Purchase/ Accounts & Finance/ Project Management/ Public Relations. 2. All the Candidates for direct recruitment will be required to appear in a written test to adjudge their ability of expression and knowledge relating to their work. The Selection being based on the performance of the candidates in written test and interview. 3. The scheme of the examination including weightage of marks for written test and interview etc. as prescribed by the University from time to time with the approval of the Executive Council in this regard. 4. All direct recruits should qualify a typing test in Computer within one year from their appointment and before completion of their probation period.</p>	<p>Essential: 1. Graduate with minimum 50% marks or Post Graduate with minimum 50% marks, and Diploma / Certificate of minimum 6 months duration in Computer Application / Office Management / Secretarial Practice / Financial Management / Accounts or equivalent Discipline.</p> <p style="text-align: center;">OR</p> <p>Graduate Degree with minimum 50% marks in Computer Application / Office Management / Secretarial Practice / Financial Management / Accounts or equivalent discipline from a recognized University.</p> <p>2. Minimum 6 Years of Administrative Experience</p>

Name of Post: Security Officer
 Scale of Pay: Pay Band – 2, 9300 - 34800
 Grade Pay 4600

	Existing	Proposed
6. Age Limit	Age Limit: below 40 Years	Age Limit: 45 Years
7. Eligibility Conditions (for Direct Recruitment)	<p>Essential:</p> <ol style="list-style-type: none"> 1. A Graduate or an equivalent qualification from a recognized University. 2. At least 15 years experience in Police/Para-Military Forces/ Armed Forces of the Union and held not below the rank of Sub-Inspector (exe) / Subedar or an equivalent position with exemplary service. 3. Holding a Valid Driving License to ride Jeep/Motor Cycle. <p>Desirable:</p> <ol style="list-style-type: none"> 1. Completion of a course in Fire Fighting or unarmed Combat Course in Army or Para-Military Force. 2. Should be able to speak English and Hindi. <p>Note:</p> <ol style="list-style-type: none"> 1. Selection will be done on the basis of an endurance, driving test of Motor Cycle followed by an interview. 2. The selected Candidate has to wear uniform after joining the University service. 3. The Selection Committee may co-opt one suitable Group 'A' Police Officer or commissioned Officer from Armed Forces of the Union as Expert Member. 	<p>Essential:</p> <ol style="list-style-type: none"> 1. A Graduate or an equivalent qualification from a recognized University. 2. At least 15 years experience in Police/Para-Military Forces/ Armed Forces of the Union and held not below the rank of Sub-Inspector (exe) / Subedar or an equivalent position with exemplary service. 3. Holding a Valid Driving License to ride Jeep/Motor Cycle. <p>Desirable:</p> <ol style="list-style-type: none"> 1. Completion of a Course in Fire Fighting or unarmed Combat Course in Army or Para-Military Force. 2. Should be able to speak English and Hindi.

Assistant Engineer

	Existing	Proposed
1.Name of the Post	Assistant Engineer (Civil) & (Electrical)	Assistant Engineer (Civil), (Electrical) & Mechanical
2.No. of posts	5 (3+2)	8 (Civil 4 /Electrical 3/Mechanical 1)
7. Educational and other Qualification required for direct recruitment	<p>Essential:</p> <ol style="list-style-type: none"> 1. A degree in Civil/Electrical/Engineering from a recognized University/Institution. 2. At least 2 years post qualification experience in a Government Body/Commercial establishment of repute as Junior Engineer or in a similar capacity. <p>Note: Candidates applying for the post of AE (Civil) should be able to design R.C.C. work efficiently</p>	<p>Essential:</p> <ol style="list-style-type: none"> 1. A degree in Civil/Electrical/Mechanical Engineering from a recognized University/Institution. 2. At least 2 years post qualification experience in a Government Body/Commercial establishment of repute as Junior Engineer or in a similar capacity.

Name of Post: Assistant Security Officer
Scale of Pay: Pay Band – 2, 9300 - 34800
Grade Pay R. 4200

	Existing	Proposed
6. Age Limit	Age Limit: below 35 Years	Age Limit: 40 Years
7. Eligibility Conditions (for Direct Recruitment)	<p>Essential:</p> <ol style="list-style-type: none"> 1. A Graduate or an equivalent qualification from a recognized University. 2. At least 10 years experience in Police/Para-Military Forces/ Armed Forces of the Union and held not below the rank of Sub-Inspector (exe) / Naib Subedar or an equivalent position with exemplary service. 3. Holding a Valid Driving License to ride Jeep/Motor Cycle. <p>Desirable:</p> <ol style="list-style-type: none"> 1. Completion of a course in Fire Fighting or unarmed Combat Course in Army or Para-Military Force. 2. Should be able to speak English and Hindi. <p>Note:</p> <ol style="list-style-type: none"> 1. Selection will be done on the basis of an endurance, driving test of Motor Cycle followed by an interview. 2. The selected Candidate has to wear uniform after joining the University service. 3. The Selection Committee may co-opt one suitable Group 'A' Police Officer or commissioned Officer from Armed Forces of the Union as Expert Member. 	<p>Essential:</p> <ol style="list-style-type: none"> 1. A Graduate or an equivalent qualification from a recognized University. 2. At least 10 years experience in Police/Para-Military Forces/ Armed Forces of the Union and held not below the rank of Sub-Inspector (exe) / Naib Subedar or an equivalent position with exemplary service. 3. Holding a Valid Driving License to ride Jeep/Motor Cycle. <p>Desirable:</p> <ol style="list-style-type: none"> 1. Completion of a Course in Fire Fighting or unarmed Combat Course in Army or Para-Military Force. 2. Should be able to speak English and Hindi.

Name of Post: Senior Assistant
 Scale of Pay: Pay Band – 2, 9300 - 34800
 Grade Pay 4200

	Existing	Proposed
7. Eligibility Conditions (for Direct Recruitment)	<p>Essential: Graduate or Post Graduate with Second Division (50% marks) from a recognized University in any discipline with working knowledge of computers.</p> <p>Desirable: 1. Two Years experience in Educational Administration, General Adm/ Accounts & Finance/Purchase/Personnel/HR/Legal etc in a University/Research Institution / Government Department/bodies/PSU or reputed commercial establishment. 2. Professional Qualification like L.L.B or PG Diploma in Business Administration or MCA/PGDCA or CA (Inter)/ICWA (Inter).</p> <p>Note: 1. The incumbent is expected to work under the close supervision of Section Officer Assistant Registrar / Assistant Controller of Examinations. He should possess an aptitude for drafting / noting in English, office procedure, Data Processing in a Computerized environment and is expected to provide support services in one or more functions related to Educational Administration/ Examinations / House Keeping/ Establishment/ HR/ Legal/ Purchase/ Accounts & Finance/ Project Management/ Public Relations. 2. All the Candidates for direct recruitment will be required to appear in a written test to adjudge their ability of expression and knowledge relating to their work. The Selection being based on the performance of the candidates in written test and interview. 3. The scheme of the examination including weightage of marks for written test and interview etc. as prescribed by the University from time to time with the approval of the Executive Council in this regard. 4. All direct recruits should qualify a typing test in Computer within one year from their appointment and before completion of their probation period.</p>	<p>Essential: 1. Graduate with minimum 50% marks or Post Graduate with minimum 50% marks from a recognized University in any discipline with working knowledge of computers, and Diploma / Certificate of minimum 6 months duration in Computer Application / Office Management / Secretarial Practice / Financial Management / Accounts or equivalent discipline.</p> <p style="text-align: center;">OR</p> <p>Graduate Degree with minimum 50% marks in Computer Application / Office Management / Secretarial Practice / Financial Management / Accounts or equivalent discipline from a recognized University.</p> <p>2. Minimum 4 Years of Administrative Experience</p>
9. Method of Recruitment, whether by direct recruitment	50% by promotion failing which by Direct Recruitment 25% by Limited Departmental	50% by direct recruitment 25% by Limited Departmental failing which by direct recruitment.

or by promotion or by deputation and percentage of the posts to be filled by various methods.	Examination failing which by direct recruitment. 25% by direct recruitment.	25% by promotion failing which direct recruitment.
---	--	--

Junior Engineer

	Existing	Proposed
7. Educational and other Qualification required for direct recruitment	<ol style="list-style-type: none"> 1. Degree or Diploma in Civil Engineering/Electrical of a recognized University/Institution. 2. At least two years post qualification experience as Junior Engineer or Works Assistant in a University/Research Institution/ PSU engaged in construction activities/private organization of repute. <p>Desirable: Degree in Engineering</p>	Degree in Civil Engineering/Electrical of a recognized University/Institute
Method of Recruitment, whether by Direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	<p>66% by direct recruitment</p> <p>33% by promotion failing which by direct recruitment.</p>	<p>75% by direct recruitment</p> <p>25 % by promotion failing which by direct recruitment</p>

Name of Post: Statistical Assistant
 Scale of Pay: Pay Band 1, 5200 - 20200
 Grade Pay 2800

	Existing	Proposed
7. Eligibility Conditions (for Direct Recruitment)	Essential: 1.A Masters Degree in Mathematics or Operations Research or Statistics. 2.At least 2 years of experience of collection, compilation, interpretation and management of statistical data or research work in statistics. 3. Experience in Government Department / Organization in similar capacity.	Essential: 1. A Graduate with minimum 50% marks / Post Graduate with minimum 50% marks marks in Mathematics or Operational Research or Statistics from a recognized University.

Name of Post: Assistant
Scale of Pay: Pay Band – 1 5200-20200
Grade Pay 2400

	Existing	Proposed
<p>7. Eligibility Conditions (for Direct Recruitment)</p>	<p>Essential: A Graduate from a recognized University in any discipline with working knowledge of computers.</p> <p>Desirable: 1. One Year experience in Educational Administration, General Admn, and Finance, Purchase etc. in Government department/bodies/Corporation or reputed Educational Institutions. 2. Degree/Diploma in Computer Application / Science and knowledge of operation of latest packages relating to pay roll, Accounts, MIS etc.</p> <p>Note: 1. The incumbent is expected to work under the close supervision of Section Officer Assistant Registrar / Assistant Controller of Examinations. He should possess an aptitude for drafting / noting in English, office procedure, Data Processing in a Computerized environment and is expected to provide support services in one or more functions related to Educational Administration/ Examinations / House Keeping/ Establishment/ HR/ Legal/ Purchase/ Accounts & Finance/ Project Management/ Public Relations. 2. All the Candidates for direct recruitment will be required to appear in a written test to adjudge their ability of expression and knowledge relating to their work. The Selection being based on the performance of the candidates in written test and interview. 3. The scheme of the examination including weightage of marks for written test and interview etc. as prescribed by the University from time to time with the approval of the Executive Council in this regard. 4. All direct recruits should qualify a typing test in Computer within one year from their appointment and before completion of their probation period.</p>	<p>Essential: 1. A Graduate from a recognized University in any discipline with working knowledge of computers, and Diploma / Certificate of minimum 6 months duration in Computer Application / Office Management / Secretarial Practice / Financial Management / Accounts or equivalent discipline.</p> <p style="text-align: center;">OR</p> <p>Graduate Degree in Computer Application / Office Management / Secretarial Practice / Financial Management / Accounts or equivalent discipline from a recognized University.</p> <p>2. Minimum 2 Years of Administrative Experience</p>

Name of Post: Junior Assistant
Scale of Pay: Pay Band – 15200-20200
Grade Pay 1900

	Existing	Proposed
7. Eligibility Conditions (for Direct Recruitment)	<p>Essential:</p> <ol style="list-style-type: none"> 1.A Senior Secondary School Certificate (+2) or its equivalent qualification from a recognized Board /University / Institution with at least 50% marks or a Graduate from a recognized University. 2. Having a typing speed of 40 w.p.m. in English or 30 w.p.m. in Hindi Typewriting through computers. <p>Desirable:</p> <ol style="list-style-type: none"> 1.Degree/Diploma in Computer Application / Science and knowledge of Operation of latest packages relating to pay roll, Accounts, MIS etc. 2.Diploma in Office Management and Secretarial Practice. <p># Based on the requirement of posts, the University shall conduct its own recruitment test or alternatively seeks nominations from SSC, the same qualification for similar posts prescribed by the Govt. of India shall apply.</p> <p>Note:</p> <ol style="list-style-type: none"> 1. The incumbent is expected to work under the close supervision of Section Officer Assistant Registrar / Assistant Controller of Examinations. He should possess an aptitude for drafting / noting in English, office procedure, Data Processing in a Computerized environment and is expected to provide support services in one or more functions related to Educational Administration/ Examinations / House Keeping/ Establishment/ HR/ Legal/ Purchase/ Accounts & Finance/ Project Management/ Public Relations. 2. All the Candidates for direct recruitment will be required to appear in a written test to adjudge their ability of expression and knowledge relating to their work. The Selection being based on the performance of the candidates in written test and interview. 3. The scheme of the examination including 	<p>Essential:</p> <ol style="list-style-type: none"> 1. A Senior Secondary School Certificate (+2) or its equivalent qualification from a recognized Board /University / Institution with at least 50% marks or a Graduate from a recognized University, and Diploma / Certificate of minimum 6 months duration in Computer Application / Office Management/ Secretarial Practice / Financial Management / Accounts or equivalent discipline. <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> Graduate Degree in Computer Application / Office Management / Secretarial Practice / Financial Management / Accounts or equivalent discipline from a recognized University. 2. Having a typing speed of 40 w.p.m. in English or 30 w.p.m. in Hindi Typewriting through Computers.

	weightage of marks for written test and interview etc. as prescribed by the University from time to time with the approval of the Executive Council in this regard.	
--	---	--

Name of Post: Caretaker
 Scale of Pay: Pay Band – 1 5200-20200
 Grade Pay 1900

	Existing	Proposed
7. Eligibility Conditions (for Direct Recruitment)	<p>Essential:</p> <ol style="list-style-type: none"> 1.10th Standard with ITI Trade Certificate or an equivalent qualification in Electrical / Civil / Plumbing / Air Conditioning. 2. At least 3 years experience in the field, preferably in a Government department / Organization or Commercial establishment of repute. <p>Note: Preference will be given to Ex Servicemen from Army / Navy / Air Force.</p>	<p>Essential:</p> <ol style="list-style-type: none"> 1. Senior Secondary School Certificate (+2) with ITI Trade Certificate or an equivalent qualification in Electrical / Civil Plumbing / Air Conditioning. OR A degree / diploma in Mechanical / Electrical / Civil / Electronics Engineering or equivalent. 2. At least 3 years experience in the field, preferably in a Government department / organization or commercial establishment of repute.
Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	100% by Limited Department Test failing which by direct recruitment or short term contract.	100% through open selection or by deputation.
In case of recruitment by promotion / deputation, grades from which promotion / deputation to be made.	<p>Limited Departmental Test:</p> <ol style="list-style-type: none"> 1. Among the Group D employees working in the University with at least 8 years of regular service. 2. Holding an ITI Trade Certificate in Electrical / Civil / Plumbing or any other trade certificate useful for the post. <p>Note: Selection will be made from a select list of willing candidates working in the cadre of Group D employees on the basis of their qualification and skill test.</p>	Deleted

Junior Library & Information Assistant / Library Assistant

	Existing	Proposed
6.Age Limit for Direct Recruitment	30 Years	27 Years
9.Method of Recruitment, whether by Direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	50% by direct recruitment 50% by promotion failing which by direct recruitment.	75% by Direct recruitment 25% by Limited Departmental Test failing which by direct recruitment.
10. In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made	Promotion: Amongst the Library Attendants working in the University with at least five years regular service in the grade and should have attended one computer training programme of a duration of two weeks as Library Attendant, conducted by DULS or training of comparable duration from a recognized /accredited institution.	Limited Departmental Examination: Amongst the Library Attendants with at least three years regular service in the grade and should have attended one computer training programme of a duration of two weeks as Library Attendant, conducted by DULS or training of comparable duration from a recognized /accredited institution.

M. T. S.- Library

	Existing	Proposed
5.Age limit for direct recruitment	30 years	27 years
7. Educational and other Qualification required for direct recruitment	<p>Essential: Passed 10th or equivalent examination from any State Education Board or Government recognized Institution</p> <p>Desirable:</p> <ol style="list-style-type: none"> 1. Certificate in Library Science/Library & Information Science. 2. Computer as a subject at Secondary level or Basic course in Computers from any Institution. 	<p>Essential: 1.Passed 10th or equivalent examination from any State Education Board or Government recognized Institution</p> <p>2.Certificate in Library Science/Library & Information Science from a recognised Institution.</p> <p>Desirable: Computer as a subject at Secondary level or Basic course in Computers from any Institution.</p>