

General Branch
University of Delhi
Delhi-110007

Reference: GEN-II/2023-24/03

Date: 28.06.2023

Subject: Invitation of quotations are invited from reputed and well established firms/flower decoration service providers, those who have experience in arrangement of flower decoration services in prestigious events of at least Cabinet minister, Govt. of India level, for an arrangement of flowers, decoration of stage, hall entrance, podium, gates, on table tops and other flower decorations and Rangolis at various places etc. for the Valedictory Ceremonies of Centenary Celebration scheduled to be held on 30.06.2023 at University Sport Stadium Complex, University of Delhi, Delhi-110007.

The sealed cover containing the quotations completed in all respect and superscribed with "Quotations for floral decoration on 30.06.2023" addressed to the **'The Registrar, University of Delhi, Delhi-110007'** should be reach latest by **09:00 a.m. on 29.06.2023** and the tender will be opened on the same day i.e. **29.06.2023 at 09:30 a.m.** in Room No. 210, New Administrative Block, University of Delhi, Delhi-110007. The vendor or his representative may also present. If they so desire.

Quotation/tender after the due date and time shall not be accepted. University of Delhi will not be responsible for any postal loss/delay. University of Delhi reserves the right to accept or reject in part or in full any or the entire tender at any stage without assigning any reason thereof. The successful vendor will be responsible to ensure quality of material. The payment will be released only after satisfactory floral arrangement.

Estimated Cost	: Rs. 15,00,000/-
Completion Time	: one day (30.06.2023)
Last date for submission of Bid	: 29.06.2023 (09:00 a.m.)
Date for opening of Financial Bid	: 29.06.2023 (09:30 a.m.)

The interested firms/flower decoration service provider may feel free to visit the venue before quoting their financial bid.

Clarification/queries, if any, can be addressed to the Delhi University on telephone no.011-27666764/01127001175 and through e-mail: gb2@admin.du.ac.in.

The bidders are also advised to visit the official website of DU i.e. du.ac.in for any amendment/corrigendum, if any.

FINANCIAL BID

Sl. No.	Description/Title	Quantity	Price (Rs.) (incl. of taxes and all other charges)	Total (Rs.)	Amount in figure (in words)
01	Flower Decoration at main Block gate				
02	Flower Decoration in Hall entrance				
03	Flower decoration with Outer rallying ladi with Rangoli				
04	Flower Decoration at Stage Front with Rallying				
05	Flower Decoration at Chief guest podium.				
06	"100" Sign 12' x 12'	01			
07	"100" Sign 6' x 6'	01			
08	"G20" Sign 12' x 12'	01			
09	Flower Decoration on table tops. (with small centre pieces of lotus flower)	30			
10	Rangoli at V.I.P. gate/lounges etc.	01			
11	Flower decoration on pillars In the basement of sports stadium.	20			

* However, the quantum of work may increase or decrease depending upon the requirement. Any increase in quantum other than above will be paid as per actual only.

Total amount will be considered by rounding up to the nearest rupee means less than 50 paise will be ignored and 50 paise and above will be considered as Rupee one.

Note: No over writing is permitted. If any found, tender will be summarily rejected.

Rate: quoted by the vendor/bidder should be in figure as well as in words.

Signature of the Bidder

