



दिल्ली विश्वविद्यालय  
UNIVERSITY OF DELHI

स्थापना शाखा - II(i)  
ESTABLISHMENT BRANCH - II (i)  
कमरा नं. 212  
ROOM NO. 212  
स्थापना खंड  
ESTABLISHMENT BLOCK  
दिल्ली - 110 007  
DELHI - 110 007  
☎ 27001168 Extn. 1168

Ref. No. Estab.II(i)/004/7<sup>th</sup> CPC/2018/740

24<sup>th</sup> June, 2022

परिपत्र / CIRCULAR

In continuation to this Office Circular Ref. No. Estab. II(i)/038/1990/1/285 dated 28<sup>th</sup> January, 2021, subsequent Circular Ref. No. Estab. II(i)/038/1990/1/ dated 12<sup>th</sup> July, 2021 and Corrigendum Ref. No. Estab. II(i)/038/1990/1/1600 dated 30<sup>th</sup> July, 2021, the Hon'ble Vice Chancellor has approved for allowing another opportunity to the employees of University & its Colleges to exercise option for pay fixation **within one month w.e.f. 01<sup>st</sup> July, 2022 to 31<sup>st</sup> July, 2022**, as allowed under O.M. Ref. No. 4-21/2017-IC/E.IIIA dated 28<sup>th</sup> November, 2019 of Department of Expenditure, Ministry of Finance, Govt. of India and subsequent O.M. dated 15<sup>th</sup> April, 2021. No further request for extension of date or relaxation of condition in exercising of option will be entertained under any circumstances.

This circular is issued with the approval of the Competent Authority.

संयुक्त कुलसचिव - स्थापना (गै.शै.)  
JOINT REGISTRAR-ESTAB.(NT)

The Director, South Delhi Campus/  
The Dean of Colleges/  
The Dean of Faculties/  
Head of Departments/  
Principals of all Colleges/  
Officers/Branch In-Charges of  
University of Delhi, Delhi/New Delhi.



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UNIVERSITY OF DELHI

स्थापना शाखा- II (i)

Establishment Branch-II (i)

कमरा नं. 212, स्थापना खंड

Room No. 212, Establishment Block

दिल्ली - 110007

Delhi - 110 007

Tel. No.27001168

F. No. Estab.II(i)/038/1990/1/ 1650

Dated: 30<sup>th</sup> July, 2021

### शुद्धिपत्र/CORIGENDUM

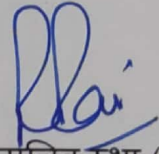
In continuation of the earlier circular Ref. Estab.II(i)/038/1990/1/ dated 12<sup>th</sup> July, 2021 regarding for allowing another opportunity to exercise option for pay fixation.

The following has been amended in the aforesaid circular:

**"The University and its Colleges employees will be eligible for revising/giving the option for pay fixation within three months from the date of issue of the University circular Ref. Estab.II(i)/038/1990/1/ dated 12<sup>th</sup> July, 2021. No further request for extension of date or relaxation of condition in exercising of option will be entertained under any circumstances".**

This issues with the approval of the Competent Authority.

Delhi,  
The, 30<sup>th</sup> July, 2021

  
सयुक्त कुलसचिव स्था.(गै.शै.)  
Joint Registrar- Estab.(N/T)

#### Copy to:

The Director, South Delhi Campus  
The Dean of Colleges  
The Dean of the Faculties/  
The Head of the Departments/  
The Principal of all Colleges/  
Officers/Branch In-Charges of University of Delhi.



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UNIVERSITY OF DELHI

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Delhi - 110007  
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Ref. Estab. II(i)/038/1990/1/

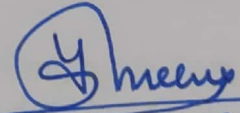
12<sup>th</sup> July, 2021

परिपत्र  
CIRCULAR

The following office memorandum on the subject mentioned below received from the Government of India, which are being uploaded on the website of the University for Information of all concerned.

S. No.	OM No.	Subject
1.	No. 04-21/2017-IC/E.IIIA, Government of India, Ministry of Finance, Department of Expenditure, E.III.A Branch, dated the 15 <sup>th</sup> April, 2021	Date of next increment under Rule 10 of Central Civil Services (Revised Pay) Rules, 2016-Clarifications- regarding.

This circular issues with the approval of competent authority of the University.

  
12/07/2021  
सहायक कुलसचिव-स्था. (गै. शै.)  
ASSISTANT REGISTRAR ESTAB.-(NT)

Encl. as above:

The Dean of the Faculties/  
The Head of the Departments/  
The Principal of all Colleges/  
Officers/Branch In-Charges of  
University of Delhi, Delhi.

No. 04-21/2017-IC/E.IIIA  
Government of India  
Ministry of Finance  
Department of Expenditure  
E.III.A Branch

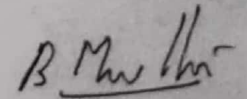
North Block, New Delhi-110001  
Dated the 15<sup>th</sup> April, 2021

OFFICE MEMORANDUM

Subject:- Date of next increment under Rule 10 of Central Civil Services (Revised Pay) Rules, 2016 - Clarifications - regarding.

The undersigned is directed to invite attention to this Department's O.M. of even No. dated 28<sup>th</sup> November, 2019 on the subject noted above. In the said O.M. dated 28.11.2019, in para '7', the employees who have been regularly promoted or granted financial up-gradation on or after 01.01.2016 and desire to exercise/re-exercise option for pay fixation under FR 22(1)(a)(I) were given an opportunity to exercise or re-exercise of their option for pay fixation within one month of the date of issue of the said O.M. dated 28.11.2019. However, a large number of references have been received in this Department seeking condonation of delay and allowing another opportunity to exercise/re-exercise the option for pay fixation as allowed under O.M, dated 28.11.2019 as the employees have faced time constraint, etc. in exercising their option for pay fixation thereunder.

2. The issue has been examined in this Department and the Competent Authority in partial modification of the conditions enumerated in para '7' of the said O.M. has approved for allowing another opportunity to Government employees to exercise/re-exercise option for pay fixation as allowed under O.M. dated 28.11.2019 within three months from the date of issue of this Office Memorandum. No further request for extension of date or relaxation of condition in exercising of option will be entertained under any circumstances.
3. All other conditions of O.M. dated 28.11.2019 remain unchanged.
4. In their application to the persons belonging to Indian Audit and Accounts Department, these orders are issued under Article 148(5) of the Constitution and after consultation with the Comptroller and Auditor General of India.
5. Hindi Version of these orders is attached.



(B.K. Manthan)

Deputy Secretary to the Government of India

To

1. All Ministries/Departments as per standard list. With the request to bring the content of this O.M. to the notice of all employees concerned.
2. C&AG, UPSC etc. as per standard endorsement list.
3. In-charge, R&I, for it's circulation among all Ministries/Departments.



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Delhi - 110007  
Tel. No. 27001168

Ref. Estab. II(i)/038/1990/1/ 285

28<sup>th</sup> January, 2021

परिपत्र  
CIRCULAR

The following office memorandum on the subject mentioned below received from the Government of India, which are being uploaded on the website of the University for Information of all concerned.

Sl. No.	OM No.	Subject
1.	No. 11020/01/2017-Estt.(L), Government of India, Ministry of Personnel PG & Pensions, Department of Personnel & Training, date: 30.08.2019	Amendment in the CCS (Leave) Rules, 1972 consequent upon the implementation of recommendations of 7 <sup>th</sup> CPC.
2.	No. 4-21/2017-IC/E.IIIA, Government of India, Ministry of Finance, Department of Expenditure, dated the 28 <sup>th</sup> November, 2019	Date of next increment under Rule 10 Central Civil Services (Revised Pay) Rules, 2016- Clarifications-regarding.

This circular issues with the approval of competent authority of the University.

संयुक्त कुलसचिव-स्था. (गै. शै.)  
JOINT REGISTRAR ESTAB.-(NT)

Encl. as above:

The Dean of the Faculties/  
The Head of the Departments/  
The Principal of all Colleges/  
Officers/Branch In-Charges of  
University of Delhi, Delhi.

No. 4-21/2017-IC/E.IIIA  
Government of India  
Ministry of Finance  
Department of Expenditure

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North Block, New Delhi-110001

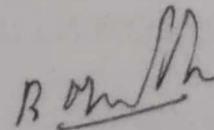
Dated the 28<sup>th</sup> November, 2019

OFFICE MEMORANDUM

Subject: Date of next increment under Rule 10 of Central Civil Services (Revised Pay) Rules, 2016- Clarifications-regarding.

The undersigned is directed to invite the attention to Rule 10 of the CCS (RP) Rules, 2016 which provides for the entitlement of employees for drawal of annual increment either on 1<sup>st</sup> January or 1<sup>st</sup> July depending on the date of appointment, promotion or grant of financial upgradation. The Sub-Rule (2) thereof provides that increment in respect of an employee appointed or promoted or granted financial upgradation including up-gradation under Modified Assured Career Progression Scheme (MACPS) during the period between the 2<sup>nd</sup> day of January and 1<sup>st</sup> day of July (both inclusive) shall be granted on 1<sup>st</sup> day of January and the increment in respect of an employee appointed or promoted or granted financial up-gradation under MACPS during the period between the 2<sup>nd</sup> day of July and 1<sup>st</sup> day of January (both inclusive) shall be granted on 1<sup>st</sup> day of July.

2. A number of references were received in the Ministry of Finance seeking clarifications regarding drawal of next increment by the employees promoted on 1<sup>st</sup> July, 2016. On consideration of the matter, Department of Expenditure vide it's Office Memorandum of even number dated 31.07.2018 has clarified that in case an employee is promoted or granted financial up-gradation including up-gradation under the MACP scheme on 1<sup>st</sup> January or 1<sup>st</sup> July, where the pay is fixed in the Level applicable to the post on which promotion is made in accordance with the Rule 13 of the CCS (RP) Rules, 2016, the first increment in the Level applicable to the post on which promotion is made shall accrue on the following 1<sup>st</sup> July or 1<sup>st</sup> January, as the case may be, provided a period of 6 months qualifying service is strictly fulfilled. The next increment thereafter shall, however, accrue only after completion of one year.



3. Consequent upon issue of Office Memorandum dated 31.07.2018 different Ministries/ Departments have sought clarification on applicability of DOE's O.M dated 31.07.2018 keeping in view the provisions of Rule 10 of CCS (RP) Rules 2016 , Rule 22(I)(a)(1) of Fundamental Rules & provisions of Stepping up of pay. The issues on which various Ministries/Departments have sought clarifications and decisions thereon are brought in the succeeding paragraphs.

Issue No. 1: Whether after promotion on 1<sup>st</sup> July and fixation of pay with two increments the date of next increment will be 1<sup>st</sup> January or 1<sup>st</sup> July

4. During the regime of 6<sup>th</sup> CPC, when the annual increment was admissible uniformly on 1<sup>st</sup> July every year, employees completing 6 months and above in the revised pay structure as on 1<sup>st</sup> July were eligible for grant of increment. In the 7<sup>th</sup> CPC regime there are two dates of increments 1<sup>st</sup> January and 1<sup>st</sup> July. Keeping in view the spirit of 6<sup>th</sup> CPC, O.M dated 31.07.2018 was issued providing for accrual of next increment on 1<sup>st</sup> July/1<sup>st</sup> January in respect of employees getting promotion on 1<sup>st</sup> January/1<sup>st</sup> July provided 6 months qualifying service is strictly fulfilled.

5. The instructions contained in the O.M. dated 31.07.2018 are self-explanatory in respect of the cases of promotion/financial up-gradation falling on 1<sup>st</sup> July or 1<sup>st</sup> January. These instructions provide that in case of promotion/financial up-gradation on 1<sup>st</sup> July and 1<sup>st</sup> January and getting fixation of pay in the Level applicable to the post in which promotion is made in accordance with Rule 13 of the CCS (RP) Rules 2016, the first increment in the level in which promotion is made shall accrue on the following 1<sup>st</sup> January or 1<sup>st</sup> July, as the case may be, provided a period of 6 months' qualifying service is fulfilled.

Issue No.2: Accrual of next increment in case of regular promotion/financial up-gradation of an employee on any date other than the date of annual increment and option for pay fixation is exercised under FR 22(I)(a)(1).

6. The opportunity to exercise of option for pay fixation under FR 22(I)(a)(1) is available to employees in case of promotion/financial up-gradation. Therefore, the Central Government Employee promoted on regular basis/granted financial up-gradation on any date other than the date of his/her annual increment in lower grade and exercises the option under FR 22(I)(a)(1) read with Department of Personnel & Training's OM No.13/02/2017-Estt.(Pay-I) dated 27.07.2017 for fixation

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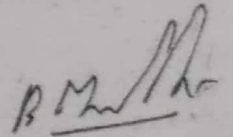
of pay from the date of accrual of next increment in the scale of pay in lower grade, he may be allowed the 1<sup>st</sup> increment in promotional grade on 1<sup>st</sup> January/ 1<sup>st</sup> July as the case may be after completion of 6 months' qualifying service after such fixation on 1<sup>st</sup> July/1<sup>st</sup> January (i.e., the date of increment in lower grade) on the analogy of Department of Expenditure's OM dated 31.07.2018. The next increment, thereafter, shall however, accrue only after completion of one year.

7. Since there is material change, it has also been approved that the employees who have been regularly promoted or granted financial up-gradation on or after 01.01.2016 and desire to exercise/re-exercise option for pay fixation under FR22(I)(a)(1) shall be given an opportunity to exercise or re-exercise of the option there under. Such an option shall be exercised within one month of issue of this O.M.

8. These instructions will be applicable with effect from 01.01.2016.

9. In so far as persons serving in the Indian Audit and Accounts Department are concerned, these orders issue after consultation with the Comptroller and Auditor General of India.

10. Hindi version of these orders is attached.



(B.K. Manthan)

Deputy Secretary to the Government of India

To

1. All Ministries/Departments as per standard list.
2. C&AG, UPSC etc. as per standard endorsement list
2. NIC, D/o Expenditure with a request to upload the OM on website of the Department.