

EXAMINATION WING

The University issued a notification vide Ref.No.Estab.II(i)/12/Exam./2020/05/765 dated 14-10-2020 for constitution of working group to oversee examination related matters for the Academic Year-2020-21. The Committee comprises of following members:-

- |  |                  |
|--|------------------|
| 1. Dean Examination, DU                                      | Chairman         |
| 2. Dean Faculty of Science, DU                               | Member           |
| 3. Director, Campus of Open Learning                         | Member           |
| 4. Director, NCWEB, DU                                       | Member           |
| 5. Prof H.P. Singh, Deptt. Of Physics & Astrophysics         | Member           |
| 6. Prof. H.C. Pokhriyal, Former, Executive Director, SOL, DU | Member           |
| 7. Dr. Sanjeev Singh, Director, DUCC, DU                     | Member           |
| 8. Prof. Rajesh Tandon, Deptt. Of Botany, DU                 | Member           |
| 9. Dr. U.S. Pandey, School of Open Learning                  | Member           |
| 10. Principal, Sri Aurobindo College, DU                     | Member           |
| 11. Principal SGTB Khalsa College, DU                        | Member           |
| 12. Principal, Ramjas College, DU                            | Member           |
| 13. Jt. Registrar/D.R./A.Rs of the Exam. Branch              | Member           |
| 14. Dr. O.P. Sharma, Assistant Registrar, SOL, DU            | Member Secretary |

2. The meeting of the working group was held on 19-10-2020 in the Office of the Dean (Examinations). Prof. Balaram Pani, Director, Campus of Open Learning, Prof. H.P. Singh, Deptt. Of Physics and Astrophysics and Dr. U.S. Pandey, OSD, SOL, DU could not attend the meeting due to pre-occupations. The minutes of the meeting placed opposite. The detail of the minutes is appended below:-

*The Committee deliberated upon the current pandemic situation of Covid-19 and the guidelines issued by the Government from time to time regarding teaching and rotation of staff.*

*The Committee noticed the grievances received from the stakeholders and the challenges faced by the University/Colleges and Faculty while evaluating the answer sheets of Open Book Examination (OBE) of 1<sup>st</sup> and 2<sup>nd</sup> Phase.*

*After detailed deliberations following recommendations were made regarding the conduct of forthcoming Semester Examinations scheduled in the month of December, 2020:*

1. *The ensuing Semester examinations scheduled in the month of December-2020 of all UG Courses, PG and Professional courses shall be conducted in the blended mode i.e. Online and Offline(as was done in the OBE 2<sup>nd</sup> Phase examination).*
2. *The UG Courses Examination shall be conducted by the Examination Branch, University of Delhi in December-2020 comprising the following schemes:*
  - i. *CBCS scheme 2015- V Semester along with repeaters of III and I semester and Ex- Students*
  - ii. *CBCS (LOCF) 2019- III Semester along with repeaters of I semester and Ex- Students.*
  - iii. *FYUP 2013-B.Tech. Course-Repeaters of VII, V and III semester and Ex- Students.*
  - iv. *Five year integrated Course in Journalism VII Semester along with repeaters of V, III and I semester and Ex-Students.*

3. The PG Courses and Professional Courses Examinations shall also be conducted in December 2020 by the Examination Branch, University of Delhi comprising the following schemes:

- i. PG Semester Scheme- III Semester along with repeaters of I semester and Ex- Students.
- ii. CBCS (LOCF) 2019- III semester along with repeaters of I semester and Ex- Students.

4. It was decided that the evaluation process of OBE scheduled in the month of December 2020 may be decentralized. However, it will be completely in online process.

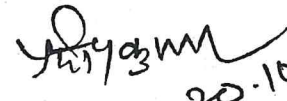
5. The Committee was apprised that in OBE Phase I and II, more than 92% Answer scripts were uploaded on the Portal so it was decided that this time Answer scripts will only be uploaded on the Portal.

6. It was suggested by the Committee that a comprehensive policy/work flow may be framed by the Examination Branch incorporating uniformity of paper code etc. It was suggested that a sub committee may be constituted under chairmanship of Prof H.C. Pokhriyal for updating/correcting the task of codification.

7. In case of exigency, the Dean, Examination is authorized to take emergent decision in the interest of the University/ Students .

3. The recommendations of the Working Group for conducting the Semester Examination scheduled in the month of December, 2020 for all U.G. Courses, P.G. & Professional Courses in the blended mode i.e. online & off-line (as was done in OBE 2<sup>nd</sup> Phase Examination), as given at para-2 above, is submitted for consideration please.

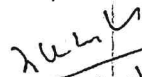
4. The matter shall be reported in the next meeting of Academic Council and Executive Council.

  
20-10-20  
Deputy Registrar (Exams.)

  
25/11/2020  
Dean (Examinations)

For kind approval please .

Registrar

  
22/11/2020

Pro-Vice-Chancellor

Vice-Chancellor.

As proposed



22/10/2020

EXAMINATION WING

The University issued a notification vide Ref.No.Estab.II(i)/12/Exam./2020/05/765 dated 14.10.2020 for constitution of working group to oversee examination related matters for the Academic Year 2020-21. The Committee comprises of the following members.

1.	Dean, Examination, DU	Chairman
2.	Dean, Faculty of Science, DU	Member
3.	Director, Campus of Open Learning	Member
4.	Director, NCWEB, DU	Member
5.	Prof. H.P. Singh, Department of Physics & Astrophysics	Member
6.	Prof. H. C. Pokhriyal, Former, Executive Director, SOL, DU.	Member
7.	Dr. Sanjeev Singh, Director, DUCC, DU	Member
8.	Prof. Rajesh Tandon, Deptt. of Botany, DU	Member
9.	Dr. U. S. Pandey, School of Open Learning	Member
10.	Principal, Aurobindo College, DU	Member
11.	Principal, SGTB Khalsa College, DU	Member
12.	Principal, Ramjas College, DU	Member
13.	Jt. Registrar/D.R./A.Rs of the Exam. Branch	Member
14.	Dr. O. P. Sharma, Assistant Registrar, SOL, DU	Member Secretary

The meeting of the working group was held on 27.10.2020 in the Office of Dean (Examinations). Prof. Balaram Pani, Director, Campus of Open Learning, Prof. H. P. Singh, Deptt. of Physics and Astrophysics, Dr. Sanjeev Singh, Director, DUCC and Dr. Geeta Bhatt, Director, NCWEB and Prof SB Babbar could not attend the meeting due to pre-occupations. The minutes of the meeting placed alongside. The detail of the minutes is appended below:-

The Committee deliberated upon the agenda of conduct of Internal Assessment (IA). Practical, Viva-Voce, Projects, Oral (Moot Courts), Apprenticeship, Internship and Field work for the Academic session 2020-21. The Committee also perused the letter Ref. No. Dean (Exams) dated 13.05.2020 issued by the Examination Branch regarding Conduct of Internal Assessment (IA), Practical, Viva-Voce, Projects, Oral (Moot courts) Apprenticeship, Internship, Field Work etc. for 2019-20.

After detailed deliberations, the following recommendations were made regarding the conduct of Internal Assessment (IA), Practical, Viva-Voce, Projects, Oral (Moot Courts), Apprenticeship, Internship and Field work:

1. **Internal Assessment:** Instead of the three existing components of Internal Assessment viz. Class Tests, Tutorial Test and Attendance, only one component defined i.e. internal assignments may be carried out for the current semester for this examination, except SOL as a special measure due to Covid pandemic. Internal Assessment of the students should also be carried out using IT tools. Teacher should give the assignment to the students in prescribed format via e-mail/Google classroom etc. The student should submit the solved assignment to the teacher via e-mail in a defined time. The top of the Assignment must have Program name, Semester, Title of Paper and Name of the Student. After evaluation, respective teacher will submit the result of the same to the Principal of the college.

the o/o the Head of the Department in the case of the PG. Those who have already completed the process of internal assessment in the continuous form or as per existing rule in this regard are required to submit the same to the o/o the Principal of the respective college.

2. Examination of Practical Courses may be defined for UG and PG Courses separately as follows:

**For UG Courses:-** Based on practical syllabus, the teacher will give the assignment to the student. The Students would submit the solved assignment to the concerned teacher via e-mail/the online teaching platform recommended by the teacher in a stipulated time period. The name of Program Semester, title of practical paper and name of the student should be mentioned at the top of the answer sheet by the student before submission. Those who have done similar exercises during the conduct of online practical classes may use the assessment of practicals for a particular paper.

**For PG Courses:-** The evaluation of Practical Examination wherever applicable, will be in the 100% continuous evaluation mode as per approved syllabus.

3. **Practical and Viva Voce, Oral (Moot Courts) Examinations** (Wherever applicable): All such Examinations shall be conducted through Skype or other online teaching platform/meeting apps used by the teacher.

4. **Conduct of Internship/Apprenticeship for all semester/Term/Year:** Following measures in the view of COVID-19 shall be undertaken by all concerned as required for the completion of degrees in professional/technical courses etc (wherever applicable).

- Students shall be allowed to take up online internship/activities including activities that can be carried out digitally or otherwise from home.
- They can be engaged as interns in ongoing projects.
- The date for start can be delayed.
- The period of internship can be reduced clubbing with assignments etc.

6. Evaluation of Dissertations of UG/PG programs (wherever applicable) is to be conducted based on written assignments. Such evaluations are to be performed in the form of written assignments by the respective teacher through online teaching platforms/e-mails or other IT tools within a defined time period.

7. In the present scenario, appropriate measure has to be adopted to facilitate the UG/PG students pursuing Projects/Dissertation. Accordingly review-based/secondary data based projects or software driven projects shall be accepted by the Faculty/Department/College instead of laboratory based experiments or experiments or field/survey based assignments to these students.


8. It was also recommended that the Examination Branch shall communicate the last date of completion of the above activities to the Faculty/Department /College concerned in due course of time.


9. Further, it has been recommended that All Interdisciplinary/open elective papers of PG Courses may be scheduled on a fixed date for each semester which shall be decided by the Dean of the Faculty concerned, so that paper setting of multiple papers may be avoided.
10. Thereafter, the Working Group was apprised that it has recommended in its meeting held on 19.10.2020 that the PG and Professional Courses Examinations shall also be conducted in December 2020 by the Examination Branch, University of Delhi.

This was discussed again in detail in presence of special invitees. In view of the fact that the departments conducted the PG courses examinations at their own during OBE Phase-II or otherwise they have been conducting the same till Semester Examination held in November/December 2019, after due deliberations, it was recommended that the PG and Professional Courses Examinations shall be conducted in December 2020 by the Faculty/ Departments concerned, as per past practice.

The recommendations of the Working Group regarding conduct of Internal Assessment (IA), Practical, Viva-Voce, Projects, Oral (Moot Courts), Apprenticeship, Internship and Field work, as given at Para 1-9 above, is submitted for consideration please. Further, the recommendation of the Working Group regarding conduct of PG and Professional Courses Examinations by the Faculty/Department concerned, as per past practice, at Para 10 above, is submitted for consideration please.


The matter shall be reported in the next meeting of Academic Council and Executive Council.

  
Assistant Registrar (Exams.) 31-10-2020

  
Dean (Examinations) 31/10/2020

Pro-Vice-Chancellor

Vice-Chancellor

  
31/10/2020

**EXAMINATION BRANCH****Minutes of the meeting of the Working Group held on 19.10.2020**

A meeting of the working group constituted by the Competent Authority, University of Delhi to oversee examination related matter for the academic year 2020-21 held on Monday, the 19<sup>th</sup> October, 2020 at 2.00 p.m. in the Office of the Dean, Examination, University of Delhi. Following were present in the meeting:

1. Prof. D.S. Rawat, Dean Examination, DU	Chairman
2. Prof. Rita Kakkar, Dean Faculty of Science, DU	Member
3. Dr. Geeta Bhatt, Director, NCWEB, DU	Member
4. Prof. H.C. Pokhriyal, Former, Executive Director, SOL, DU	Member
5. Dr. Sanjeev Singh, Director, DUCC, DU	Member
6. Prof. Rajesh Tandon, Deptt. Of Botany, DU	Member
7. Dr. Vipin Aggarwal, Principal Aurobindo College, DU	Member
8. Dr. Jasvinder Singh, Principal SGTB Khalsa College, DU	Member
9. Dr. Manoj Khanna, Principal, Ramjas College, DU	Member
10. Sh. Pradeep Kumar, Dy. Registrar, Examination, DU	Member
11. Sh. Raju Nair, Dy. Registrar, Examination (South Campus) DU	Member
12. Sh. Hem Chand Pandey, Assistant Registrar, Examination, DU	Member
13. Sh. Rajiv Saini, Assistant Registrar, Examination, DU	Member
14. Dr. O.P. Sharma, Assistant Registrar, SOL, DU	Member Secretary

Prof. Balaram Pani, Director, Campus of Open Learning, Prof. H.P. Singh, Deptt. Of Physics and Astrophysics and Dr. U.S. Pandey, OSD, SOL, DU could not attend the meeting due to pre-occupations.

At the outset Chairman welcomed all the members and apprised about the term of reference of the working group.

The Committee deliberated upon the current pandemic situation of Covid-19 and the guidelines issued by the Government from time to time regarding teaching and rotation of staff.

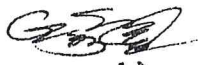
The Committee noticed the grievances received from the stakeholders and the challenges faced by the University/Colleges and Faculty while evaluating the answer sheets of Open Book Examination (OBE) of 1<sup>st</sup> and 2<sup>nd</sup> Phase.

After detailed deliberations following recommendations were made regarding the conduct of forthcoming Semester Examinations scheduled in the month of December, 2020:

1. The ensuing Semester examinations scheduled in the month of December-2020 of all UG Courses, PG and Professional courses shall be conducted in the blended mode i.e. Online and Offline(as was done in the OBE 2<sup>nd</sup> Phase examination).
2. The UG Courses Examination shall be conducted by the Examination Branch, University of Delhi in December-2020 comprising the following schemes:
  - i. CBCS scheme 2015- V Semester along with repeaters of III and I semester and Ex- Students
  - ii. CBCS (LOCF) 2019- III Semester along with repeaters of I semester and Ex- Students.
  - iii. FYUP 2013-B.Tech. Course-Repeaters of VII, V and III semester and Ex- Students.
  - iv. Five year integrated Course in Journalism VII Semester along with repeaters of V, III and I semester and Ex-Students.

3. The PG Courses and Professional Courses Examinations shall also be conducted in December 2020 by the Examination Branch, University of Delhi comprising the following schemes:
  - i. PG Semester Scheme- III Semester along with repeaters of I semester and Ex- Students.
  - ii. CBCS (LOCF) 2019- III semester along with repeaters of I semester and Ex- Students.
4. It was decided that the evaluation process of OBE scheduled in the month of December 2020 may be decentralized. However, it will be completely in online process.
5. The Committee was apprised that in OBE Phase I and II, more than 92% Answer scripts were uploaded on the Portal so it was decided that this time Answer scripts will only be uploaded on the Portal.
6. It was suggested by the Committee that a comprehensive policy/work flow may be framed by the Examination Branch incorporating uniformity of paper code etc. It was suggested that a sub-committee may be constituted under chairmanship of Prof H.C. Pokhriyal for updating/correcting the task of codification.
7. In case of exigency, the Dean, Examination is authorized to take emergent decision in the interest of the University/ Students.

The meeting ended with vote of thanks to the chair.



Chairman/Dean Examinations



Member Secretary

EXAMINATION BRANCH

MINUTES

A meeting of the Working Group constituted by the Competent Authority, University of Delhi to oversee examination related matter for the academic year 2020-21 was held on Tuesday, the 27<sup>th</sup> October, 2020 at 3:00 p.m. in the Office of the Dean, Examination, University of Delhi.

The following members were present in the meeting:

1.	Prof. D. S. Rawat, Dean, Examination, DU	Chairman
2.	Prof. Rita Kakkar, Dean, Faculty of Science, DU	Member
3.	Prof. H. C. Pokhriyal, Former, Executive Director, SOL, DU.	Member
4.	Prof. Rajesh Tandon, Deptt. of Botany, DU	Member
5.	Dr. Vipin Aggarwal, Principal, Aurobindo College, DU	Member
6.	Dr. Jasvinder Singh, Principal, SGTB Khalsa College, DU	Member
7.	Dr. Manoj Khanna, Principal, Ramjas College, DU	Member
8.	Dr. U. S. Pandey, OSD, SOL, DU	Member
9.	Sh. Pradeep Kumar, Dy. Registrar, Examination, DU	Member
10.	Sh. Raju Nair, Dy. Registrar, Examination (South Campus) DU	Member
11.	Sh. Hem Chand Pandey, Assistant Registrar, Examination, DU	Member
12.	Sh. Rajiv Saini, Assistant Registrar, Examination, DU	Member
13.	Sh. Omkar Nath Pandit, Assistant Registrar, Examination, DU	Member
14.	Prof. R.K. Singh, H.O.D. Commerce	Spl. Invitee
15.	Prof. M. P. Sachdeva, Deptt. of Anthropology	Spl. Invitee
16.	Prof. Anupam Chattopadhyay, H.O.D. Geology.	Spl. Invitee
17.	Dr. O. P. Sharma, Assistant Registrar, SOL, DU	Member Secretary

Prof. Balaram Pani, Director, Campus of Open Learning, Prof. H. P. Singh, Deptt. of Physics and Astrophysics, Dr. Sanjeev Singh, Director, DUCC and Dr. Geeta Bhatt, Director, NCWEB and Prof SB Babbar could not attend the meeting due to pre-occupations.

At the outset Chairman welcomed all the members and placed the agenda of conduct of Internal Assessment (IA), Practical, Viva-Voce, Projects, Oral (Moot Courts), Apprenticeship, Internship and Field work for the Academic session 2020-21. The Committee also perused the letter Ref. No. Dean (Exams) dated 13.05.2020 issued by the Examination Branch regarding Conduct of Internal Assessment (IA), Practical, Viva-Voce, Projects, Oral (Moot courts) Apprenticeship, Internship, Field Work etc. for 2019-20.

The Committee after due deliberations recommended as under:

- Internal Assessment:** Instead of the three existing components of Internal Assessment viz. Class Tests, Tutorial Test and Attendance, only one component defined i.e. internal assignments may be carried out for the current semester for this examination, except SOL as a special measure due to Covid pandemic. Internal Assessment of the students should also be carried out using IT tools. Teacher should give the assignment to the students in prescribed format via e-mail/Google classroom etc. The student should submit the solved assignment to the teacher via e-mail in a defined time. The top of the Assignment must have Program name, Semester, Title of Paper and Name of the Student. After evaluation, respective teacher will submit the result of the same to the o/o the Principal of the college and to the o/o the Head of the Department in the case of the PG. Those who have already completed the process of internal assessment in the continuous



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4. **Conduct of Internship/Apprenticeship for all semester/Term/Year:** Following measures in the view of COVID-19 shall be undertaken by all concerned as required for the completion of degrees in professional/technical courses etc (wherever applicable).
  - a) Students shall be allowed to take up online internship/activities including activities that can be carried out digitally or otherwise from home.
  - b) They can be engaged as interns in ongoing projects.
  - c) The date for start can be delayed.
  - d) The period of internship can be reduced clubbing with assignments etc.
6. Evaluation of Dissertations of UG/PG programs (wherever applicable) is to be conducted based on written assignments. Such evaluations are to be performed in the form of written assignments by the respective teacher through online teaching platforms/e-mails or other IT tools within a defined time period.
7. In the present scenario, appropriate measure has to be adopted to facilitate the UG/PG students pursuing Projects/Dissertation. Accordingly review-based/secondary data based projects or software driven projects shall be accepted by the Faculty/Department/College instead of laboratory based experiments or experiments or field/survey based assignments to these students.
8. It was also recommended that the Examination Branch shall communicate the last date of completion of the above activities to the Faculty/Department/ College concerned in due course of time.
9. Further, it has been recommended that All Interdisciplinary/open elective papers of PG Courses may be scheduled on a fixed date for each semester

which shall be decided by the Dean of the Faculty concerned, so that paper setting of multiple papers may be avoided.


10. Thereafter, the Working Group was apprised that it has recommended in its meeting held on 19.10.2020 that the PG and Professional Courses Examinations shall also be conducted in December 2020 by the Examination Branch, University of Delhi.

This was discussed again in detail in presence of special invitees. In view of the fact that the departments conducted the PG courses examinations at their own during OBE Phase-II or otherwise they have been conducting the same till Semester Examination held in November/December 2019, after due deliberations, it was recommended that the PG and Professional Courses Examinations shall be conducted in December 2020 by the Faculty/ Departments concerned, as per past practice.

The meeting ended with a vote of thanks to the Chair.

  
Member Secretary



  
Dean (Examinations)

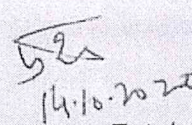
अधिसूचना / NOTIFICATION

The Competent Authority of University of Delhi has constituted Working Group to oversee examination related matters for the academic year 2020-21, the composition is as follow:

- |   |                    |
|---|--------------------|
| 1. Dean (Examinations)  | - Chairperson      |
| 2. Dean, Faculty of Science   | - Member           |
| 3. Director, Campus of Open Learning                                | - Member           |
| 4. Director, NCWEB  | - Member           |
| 5. Prof. H. P. Singh, Deptt. of Physics & Astrophysics              | - Member           |
| 6. Dr. H. C. Pokhriyal, Former Executive Director, SOL              | - Member           |
| 7. Dr. Sanjeev Singh, Joint Director, DUCC                          | - Member           |
| 8. Prof. Rajesh Tandon, Deptt. of Botany                            | - Member           |
| 9. Dr. U. S. Pandey, School of Open Learning                        | - Member           |
| 10. Principal, Sri Aurobindo College, University of Delhi           | - Member           |
| 11. Principal, S.G.T.B. Khalsa College, University of Delhi         | - Member           |
| 12. Principal, Ramjas College, University of Delhi                  | - Member           |
| 13. The Joint/Deputy/Assistant Registrar of the Examination Branch. | - Member           |
| 14. Dr. O. P. Sharma, SOL   | - Member Secretary |

This issues with the approval of the Competent Authority.

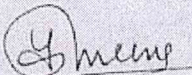
Delhi,  
The 14<sup>th</sup> October, 2020

  
Assistant Registrar-Estab.(N/T)

Ref: Estab.II(i)/12/Exams/2020/05 /765  
Dated: 14.10.2020

Copy to:

1. The Director, University of Delhi South Campus, University of Delhi, Delhi.
2. The Deans of Faculties/Examination/Faculty of Science, University of Delhi.
3. The Registrar/Finance Officer/Proctor, University of Delhi, Delhi.
4. The Joint Director, Delhi University Computer Centre, University of Delhi with a request to upload the Notification on Delhi University website.
5. The Joint/Deputy Registrar - VCO/PVC Office/Colleges/General & Procurement /Store/Telephone/Legal/Recruitment/Planning/Teaching/ Non-Teaching/ Academic & Desk/Council, University of Delhi, Delhi-110007.
6. The PA to Vice Chancellor/Pro-Vice-Chancellor/Registrar/Finance Officer, University of Delhi, Delhi-110007.
7. The Section Officer -Establishment-1/Finance-1/Finance-II/Telephone, University of Delhi, Delhi-110007.
8. All the members of the Working Group

  
14/10/2020  
Section Officer