

**UNIVERSITY OF DELHI**

**ORDINANCE XX - \_\_**

**DELHI SCHOOL OF PUBLIC HEALTH**

**Preamble**

The Delhi School of Public Health (DSPH) at the Institution of Eminence (IoE), University of Delhi shall be established under Ordinance XX of the University. The DSPH shall serve as the key platform to promote and foster research and teaching excellence in the area of public health. The School shall be under the overall administrative and financial supervision of the Governing Council, IoE and the Executive Council of the University of Delhi. DSPH will be an umbrella institution dedicated to research study and imparting training in the area of public health in varied dimensions – science, technology and policy in an integrated manner. DSPH will draw strength from the disciplines of Science, Medicine and Social Sciences to deliver and meet its stated objectives.

DSPH is aimed to become the premier organization in the country and also globally to start research/teaching/outreach programmes that are aimed at carrying out cutting-edge research in the field of public health science, creation of bio-medical technologies and taking the products to the society, industry and the market with the help of social scientists working in tandem with science and technology experts.

DSPH envisages research/teaching programmes in Public Health in areas such as Biomedical Sciences, Systems Biology, Environmental Pollution and Human Health, Functional Genomics, Community Health: Economics, Interventions & Engagement and Medical Technology. The motto of the School will be development of better strategies and technologies, and their social impacts to achieve “Health for All”. The overarching aim of the School is to encourage the students to undergo a choice-based learning experience by offering them a plethora of programmes/subjects of interdisciplinary nature and relevance which are not available at present in this or any other institution. This novel institution offers new avenues of pooling of academic and infrastructure resources to look at the Public Health theme in an integrated fashion and contribute to the national development.

**The Need**

To address India’s urgent need for qualified manpower/research in public health area, the University and its affiliated institutions need to rise to the occasion. Numerous infectious/communicable diseases such as tuberculosis, malaria, Kala-azar and non-infectious/life-style diseases like diabetes, cardiovascular diseases, Alzheimer's, Parkinson’s, cancer and a host of genetic diseases pose acute social, economic and emotional problems,

especially in the developing world. The University considers it as its responsibility to train and utilize our human, knowledge and infrastructure resources for understanding and innovating novel ways of diagnosis, prevention and cure of these diseases. The recommendations of India's Planning Commission for XII Five-year Plan also identified the importance and need to increase and improve the "supply side" of scientific and technology community. It stressed on the need to attract a large number of young Indians to science-based careers. The on-going "Make in India" initiative also requires strengthening the knowledge of basic as well as applied sciences with a translational and technology upliftment perspective. It has been widely acknowledged that the interest in scientific research can be largely influenced by the opportunities given to students to experiment and tackle small projects in addition to regular classroom teaching. With an objective to continue such an effort, the DSPH has been conceived.

The primary aim of the School and the sub-themes is to inspire students and encourage them to pursue a career in integrated Public Health programme. We expect a well-qualified and adequately trained human resource dedicated to understanding, researching and developing technologies for public health using basic and translational research. This century is an exciting era for biomedical sciences, likely to witness great strides in the area of molecular medicine and the health sciences. The society and market at national and international levels today need knowledgeable and well-trained human resource for research in public health. To keep the young talent coming to basic and applied science research has to match with the emerging needs of our society.

### **Vision**

- (i) To pursue cross disciplinary research for addressing the challenges in public health and hygiene in India and World.
- (ii) To generate trained manpower in public health and hygiene through higher education using evidence based educational experiences.
- (iii) To communicate the knowledge on public health problems and solutions for enhancing public awareness.
- (iv) To engage in-service activities relating to public health and hygiene for enhancing the capacities of communities to improve health.

### **Objectives**

The objectives of the School are as follows:

- (i) To initiate and develop research/teaching programmes related to the public health in terms of science, technology and policy dimensions.
- (ii) To provide a platform for state-of-the-art research, teaching and outreach programmes on issues related to the Public Health as may be identified by the Governing Body and its designated body from time to time.

- (iii) To promote research on Public Health: Science, Technology and Policy relating to such identified areas and issues.
- (iv) To establish networks for dialogue and cooperation among scholars, policymakers, public health professionals, the regulators and those involved in the process of Public Health.
- (v) To evolve and mobilize new, online technologies for training scholars in various themes and sub-themes under Public Health.
- (vi) To organize national and international seminars, workshops and conferences on issues related to the Public Health in terms of science, technology and policy.
- (vii) To organize documentation of resource materials on issues of Public Health.
- (viii) To evolve new pedagogical tools for learning and training on issues related to Public Health.
- (ix) To provide platform to students and scholars to share and debate ideas related to various aspects Public Health.
- (x) To publish research papers, books, newsletters and online journal in the broad area of Public Health.
- (xi) To introduce and run academic programmes in the field of Public Health.
- (xii) To generate financial resources from public and private sources both at the national and international level; and
- (xiii) To undertake such other activities as decided upon by the Governing Body from time to time.

## **2. Governing Structure**

The governance of the DSPH shall be carried out through the following bodies under the overall control and supervision of the Governing Council of the Institution of Eminence (IoE) and the Executive Council of the University. There shall be the following governing structure:

2.1. Governing Body

2.2. Advisory Council

2.3. Area Coordinators

### **2.1.1. Constitution of the Governing Body**

There shall be a Governing Body for the management of the DSPH which shall comprise:

- i. Vice Chancellor or his nominee - Chairperson
- ii. Pro-Vice Chancellor (Ex-Officio)
- iii. Director General, IoE (Ex-Officio)
- iv. Treasurer (Ex-Officio)
- v. Registrar (Ex-Officio)
- vi. Two Deans from the Faculty of Science, Applied Sciences, Medical Sciences, Social Sciences, Mathematics, by rotation

- vii. Two eminent scholars of international repute from outside the University of Delhi to be nominated by the Vice Chancellor/Governing Council, IoE
- viii. Two Heads/Representatives of the leading institutions in the field of Public Health/Medicine/Biomedical Sciences to be nominated by the Governing Council, IoE
- ix. Up to three members from the Government, Corporate Sector and Civil Society to be nominated by the Governing Council, IoE
- x. Director/Joint Director - Member Secretary

### **2.1.2. The Term**

Except for the ex-officio members, all other members of the Governing Body shall have a term of two years. The Governing Body shall meet at least once in the financial/academic year. The quorum in the meetings of the Governing Body shall be one third of the total membership.

### **2.1.3. Functions of the Governing Body**

Subject to the overall control of the Governing Council of the IoE, the Governing Body shall exercise the following functions:

- i. Recommend the appointment of the Director and Joint Director to the Governing Council;
- ii. Approve the appointments and the related affairs as recommended by the Advisory Council;
- iii. Appoint/invite Area Coordinators, Fellows and Associates on the recommendations of the Advisory Council;
- iv. Approve academic proposals, programmes, outreach activities and research projects;
- v. Consider and approve faculty/staff requirement, create positions and initiate steps for making appointments;
- vi. Consider and approve infrastructural requirements and make arrangements for their acquisition; consider and approve the annual report of the School;
- vii. Consider and recommend the annual budget of the School for the approval of the Governing Council of the IoE;
- viii. Consider and recommend the annual accounts and audit report for approval of the Governing Council of the IoE;
- ix. Make such rules, as it may consider necessary, for regulation and smooth functioning of the School;
- x. Exercise such other powers and functions, as may be assigned by the Governing Council of the IoE from time to time;
- xi. To appoint, suspend or terminate the services of administrative, academic and non-academic staff of the School and to determine the emoluments and conditions of service: provided, however, that the qualifications for appointment, emoluments, and conditions of the service of such persons shall be in accordance with those laid down for similar posts in the University;

- xii. To appoint or terminate the services of the non-academic staff on contract basis on the recommendation of the Advisory Council in order to improve the efficiency of the School;
- xiii. To determine the infrastructure requirements, including building, make arrangements for procurement and consider the recommendations of the Advisory Council.

### **2.2.1. Constitution of the Advisory Council**

There shall be an Advisory Council for planning, designing and managing the academic activities and programmes of the DSPH. It shall comprise:

- i. Chairperson to be nominated by the Vice Chancellor;
- ii. Three eminent scholars of international repute nominated by the Vice Chancellor
- iii. Three members of the Governing Body nominated by the Vice Chancellor
- iv. Up to three academics of high standing from the leading institutions in the field of public health/medicine/biomedical sciences to be nominated by the Governing Council of IoE.
- v. Up to five members from the Government, Corporate Sector and Civil Society to be nominated by the Governing Council of IoE.
- vi. Up to three Area-Coordinators from the School;
- vii. One representative of the Institute of Informatics and Communication, or a technical expert nominated by the Governing Body.
- viii. Director/Joint Director, DSPH (Ex-Officio) - Member Secretary.

### **2.2.2. The Term**

Except for ex-officio members, all other members of the Advisory Council shall have a term of two years. The Advisory Council shall meet at least twice in one academic year. The quorum in such meetings shall be one third of the total membership and virtual participation of Area Coordinators for such purposes shall be permitted.

### **2.2.3. Functions of the Advisory Council**

Subject to the overall control of the Governing Body, the Advisory Council shall exercise the following functions:

- i. Monitor and evaluate the ongoing learning, research activities, academic programmes and outreach activities of the School;
- ii. Plan and examine fresh proposals for new programmes.
- iii. Formulate long term plans for the activities of the School, i.e., research, documentation, data repository, seminars, collaboration with national and international organizations, etc.;
- iv. Constitute Resource Groups led by Theme Leaders to carry out the programmes of the School;
- v. Formulate collaborative programmes in association with groups or national and international institutions working in areas of common interest;

- vi. Affiliate those individuals, groups and organizations involving students, teachers, researchers of this and the other Universities, policymakers and private practitioners who are engaged in the activities that are of interest to the School; such individuals, groups and organizations will be eligible for financial and other assistance from the School, subject to the approval of the Governing Body on a case to case basis;
- vii. Perform such other functions, as may be assigned by the Governing Body from time to time.

### **3. Office Bearers**

#### **3.1. The Director**

- i. There shall be a Director with distinguished credentials in the field of public health/medicine/biomedical sciences, who shall be the Head of the School appointed by the Governing Council of the IoE/Chairman on the recommendation of the Governing Body. The Governing Body shall define the qualifications and procedure for appointment of the Director. The term of appointment of Director shall be 5 years. The Director shall be eligible for appointment for another term.
- ii. However, in order to meet the pressing needs of the School, the Vice Chancellor may appoint a Director for a duration as mentioned in the appointment letter and report the same to the Governing Council of the IoE. Till such time a Director is appointed, the Vice Chancellor may appoint an Honorary Director and report the same to the Governing Council.
- iii. The Director shall function under the overall control of the Governing Body. S/he will be responsible for the management and administration of the School in accordance with the Act, the Statutes, the Ordinances, the rules and regulations of the University.
- iv. The Director/Joint Director shall act as:
  - Member Secretary of the Governing Body;
  - Member Secretary of the Advisory Council
- v. The Director shall be authorized to maintain and operate an Imprest Account for meeting day to day expenditure of the School.
- vi. In the absence of the Director, the Joint Director shall perform all such functions and responsibilities which are vested with the Director under the Ordinance.

#### **3.2. Joint Director**

- i. There shall be a Joint Director with distinguished credentials in the field of public health/medicine/biomedical sciences appointed by the Governing Council of the IoE on the recommendation of the Governing Body. However, in order to meet the pressing needs of the School, the Vice Chancellor may appoint a Joint Director and report the same to the Governing Council of the IoE.
- ii. In case the Joint Director holds a substantive position as a Professor of the University or equivalent position in the University/College of the University, s/he shall hold the

position of Joint Director in addition to her/his regular duties at his/her parent Department/Institution/College.

- iii. The term of the Joint Director shall be up to three years which may be renewed.

### **3.3. Officer on Special Duty (OSD)**

- iv. The Vice Chancellor may appoint an OSD to assist the Director/Joint Director in the discharge of their functions and such other functions entrusted to her/him by the Governing Body, Advisory Council and/or the Vice Chancellor.
- v. In the absence of the Director/Joint Director, OSD shall discharge the functions vested with them.

### **4. Webmaster**

- a) There shall be a Webmaster to develop, manage and administer the online platform of the School.
- b) A Webmaster shall be appointed by the Governing Body in accordance with the rules and regulations of the University.
- c) The Governing Body shall have discretion to outsource the functions of the Webmaster to an individual/agency on contract basis.
- d) The salary and other monetary compensation for the Webmaster's position shall be decided by the Governing Body within the existing rules and regulations of the University.

### **5. Faculty members/Fellows/Post-doctoral Fellows, and Research Associates**

The School shall have Faculty members appointed as per the relevant rules of the University. The School shall also have Visiting Faculty/Fellows/Post-doctoral Fellows, and Research Associates, the number of which will be determined by the Governing Body from time to time.

#### **i. Visiting Fellows/Faculty:**

- a) Scholars who have made notable contributions in the field of public health/biomedical sciences/medicine and the allied fields or those who have the research and teaching experience in the of public health/biomedical sciences/medicine may, with the recommendations of Advisory Council and approval of the Vice Chancellor be invited as Visiting Fellows/Faculty.
- b) Visiting Fellows/Faculty may be invited for a period up to one year and not less than two weeks to deliver a course or lectures or take seminars or participate in such other activities that help in advancing the research and teaching work of the University. In exceptional circumstances, the duration may be extended to a maximum period of three years, with the approval of the Governing Body and the Vice Chancellor. They shall, however, not be members of any statutory committee of the School or of the University.
- c) The Vice Chancellor will determine, with the approval of Governing Council, other terms and conditions as may be required, including the emolument of the appointments.

**ii. Distinguished Fellows:**

The Vice Chancellor on the recommendation of the Governing Body may designate eminent experts in the field of public health/biomedical sciences/medicine and allied fields associated with the School as Distinguished Fellows.

**iii. Affiliate Fellows:**

Teachers and researchers of the University of Delhi's Departments/Colleges/Centres/other institutions or organisations including government departments may be considered for Fellowship for specific periods by the Governing Body on the recommendations of the Advisory Council for enabling them to work on specific research projects for a specific period. They may continue working in their respective parent departments/colleges/institutions and at the same time locate their research projects in the School and participate in its programmes.

**iv. Fellows on Secondment/Transfer/Deputation:**

- a) On the recommendations of the Governing Body, Fellows already in the employment of the Departments/Centres, Colleges or other institutions of the University of Delhi may be placed in the School on secondment/transfer or deputation for a specific period with full pay protection. They shall also be entitled for all allowances and benefits as applicable including continuity of service prior to their placement in the School.
- b) In the event of a Fellow being selected from outside the University, such appointment shall be for a specific period on terms and conditions as decided by the Governing Body of the School.

**v. Associates:**

Teachers/ Research Scholars working in University Departments/Colleges/Centres will be considered for affiliation as Associates of the School for a specific project for a specific period by the Governing Body.

**6. Finances**

- i. All expenditures of the School such as on the web management and conduct of research/teaching/outreach, seminars, research projects, publications, administration and other support activities shall be made as per the budget and allocations approved by the Governing Council.
- ii. All financial operations shall be conducted according to the rules and regulations of the University of Delhi.